

TOWN OF BOZRAH
TOWN HALL
1 RIVER ROAD
BOZRAH, CT 06334
Telephone 860.889.2689 Fax 860.887.5449

The Bozrah Board of Selectman will hold a regular meeting on Thursday,
January 21 2016 at 7:00 pm in the Meeting Room at the Bozrah Town Hall

- A. Review and approve the minutes of the December 15 2015 regular meeting.
- B. Public Comments (limit of 3 minutes per individual)
- C. Receive correspondence
- D. Commission Appointments:
 - 1. Agricultural Commission Maresi Von Halem Term 05-30-2015 to 06-01-2018
 - 2. Planning and Zoning (Alternate) Manny Misarski Term 05-31-2015 to 06-01-2018
 - 3. UNCAS Health District Dr. Michael Betten Term 05-31-2015 to 06-01-2018
- E. Appointment Clarifications for Maples Farm Park Commission
- F. Discuss and act on resolution (via SECOG) for 1st Selectman to act on behalf of Town of Bozrah for MOA with division of Emergency Management & Homeland Security
- G. Discuss and act on entering into emergency dispatch service contract with Quinebaug Valley Communications (QV) for a five year term (2016-2021)
- H. Discuss and act on Intertown Capital Equipment (ICE) program resolution extension – (Town of Sprague)
- I. New Business
 - 1. Resignation of P&Z Alternate Donovan Kniss effective 01-14-2016
 - 2. Extension of Grand List completion date
 - 3. Minutes payments for Maples Farm Park and Agricultural Commission
 - 4. Municipal Agent for the Elderly /Senior Center Director

J. Old Business

1. Zucker Property Appraisal Update
2. Bialowas Property Update
3. Bozrah Rural Cemetery
4. Water line Rt. 82
5. Pilot Program – Solar City
6. Assessor Position – closing date 01-22-2016

K. Such other business as the board may vote to hear

L. Final Public Comments (limit of 3 minutes per individual)

Glenn S. Pianka
1st Selectman
Bozrah

**TOWN OF BOZRAH
TOWN HALL
1 RIVER ROAD
BOZRAH, CONNECTICUT 06334**

The **Bozrah Board of Selectmen** will hold a **Regular Meeting** on **Tuesday November 22, 2016** at **7 P.M.** in the Meeting Room of the Bozrah Town Hall at 1 River Road, Bozrah, Connecticut.

AGENDA

- 1) Call to order/ attendance
- 2) Public Comment(s)
- 3) Approve minutes of Bozrah Board of Selectmen meeting of October 18, 2016
- 4) Commission Appointments/Zoning Board of Appeals:
 - Maria "Ree" Ceil to fill unexpired term of Thomas Ververis 11/20/12-11/22/2017
 - Thomas Ververis to fill Alternate position vacated by Chad Renshaw 11/22/16-11/16/21
 - Mark Bennet renewed Alternate 11/22/16-11/22/21
- 5) Senior Center Monthly Report
- 6) State Police Monthly Report
- 7) Municipal Agent for the Elderly Monthly Report
- 8) Fire Marshal Monthly Report
- 9) Discussion/Action concerning the Fire Department sale of a pickup truck and the \$3,500.00 requested of the Fire Chief to direct those proceeds back into the Fire Department.
- 10) Farm Viability Grant Program- SECCOG Sponsored
- 11) Homeland Security Grant Program- Resolution needed to authorize Firs Selectman to act on behalf of the Town of Bozrah
- 12) Town website
- 13) Chad Renshaw-consulting status, discussion/action
- 14) Reimbursement request by First Selectman:

Easy Does It Storage/Eviction	\$45.62
DPW/Spray Paint	4.78
Computer Monitor-Town Clerk	148.88
Acorn Bolts –Rec Field	<u>12.00</u>
	\$211.28
- 15) Old Business:
 - Rte. 82 Water Line
 - HR Consultant
 - DPW Trucks update
- 16) Public Comment(s)
- 17) Adjourn

Glenn S. Pianka
First Selectman

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The Bozrah Board of Selectman will hold a regular meeting on Tuesday,
March 15, 2016 at 7:00 pm in the Meeting Room at the Bozrah Town Hall

Agenda

- A. Review and approve the minutes of the February 16, 2016 regular meeting.
Review and approve the minutes of the February 19, 2016 special meeting
- B. Public Comments (limit of 3 minutes per individual)
- C. Receive correspondence

- D. New Business
 - 1. Board of Assessment Appeals
Vacancy 11/03/2015 -11/21/2017 Bill Roberts
 - 2. Primary - 04/26/2016 - Change of venue
Fields Memorial School to Senior Center
 - 3. DOT Community Connectivity Program
Sidewalk Construction - Village District
 - 4. STEAP Grant Action Required
(Selectman Ballinger)
 - 5. LoCip 03/01/2016 → 10/01/2016 Application
- Proposed: Wahconah Drive Storm Drains
Repair/Replacement
 - 6. EMPG Resolution – Action Required
 - 7. Human Resources Person
Proposed: Paychex Services Discussion/Action
 - 8. Prior Audit Findings/Corrective Action Plan
Proposal for Service – Sandra E. Welwood, LLC

- E. Old Business
 - A. Belfor Services
 - B. Rt. 82 / Wawecus Hill / Noble Hill
Rt. 87 / Stockhouse
 - C. Rt. 82 Water Line Project
CLA / Anchor / Lenard Engineering RFP'S
Review / Discussion
 - D. Soccer Field – Fields Memorial School
 - E. Bialowas Property

- F. Such other business as the board may vote to hear
- G. Final Public Comments (limit of 3 minutes per individual)

Glenn S. Pianka
1st Selectman
Bozrah

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The Bozrah Board of Selectman will hold a regular meeting on Thursday May 17, 2016
at 7:00 pm in the Meeting Room at the Bozrah Town Hall, 1 River Road

Agenda

- 1) Call to order / Attendance
- 2) Review and approve minutes of regular Board of Selectman meeting of April 19, 2016
- 3) Acknowledge Board of Selectman Special Meeting (Budget Workshop) April 25, 2016
- 4) Acknowledge Board of Selectman Special Meeting (Budget Workshop) April 28, 2016
- 5) Public Comment(s)
- 6) **Connecticut Green Bank** (C-Pace program proposal) – tabled from BOS Regular Meeting of April 19,2016
- 7) **Solar City (P.I.L.O.T Draft Review)** – tabled from BOS Regular Meeting of April 19, 2016
- 8) **Selectman’s Assistant Position**- Discussion
- 9) **Assistant Assessor Position** – Discussion
- 10) **Seasonal Groundskeeper Position** –Discussion
- 11) **Maples Farm Park**- Driveway update
- 12) **Road Resurfacing**- Brush Hill Road
- 13) **DPW**- Activities update
- 14) **Senior Center Coordinator**- Monthly Report
- 15) **D.O.T. Connectivity Program**- update
- 16) Such other Business as the Board may wish to hear
- 17) Final Public Comment
- 18) Adjourn

Glenn S. Pianka

1st Selectman
Bozrah

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The Bozrah Board of Selectman will hold a special meeting on Thursday June 16, 2016
at 5:00 pm in the Meeting Room at the Bozrah Town Hall, 1 River Road

Agenda

- 1) Call to order / Attendance
- 2) Public comment(s)
- 3) **Act on Personnel Vacancy** – Assistant to First Selectman
- 4) Final public comment
- 5) Adjourn

Glenn S. Pianka
1st Selectman
Bozrah

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The Bozrah Board of Selectman will hold a regular meeting on Tuesday July 19, 2016
at 7:00 pm in the Meeting Room at the Bozrah Town Hall, 1 River Road

Agenda

1. **Call to order / Attendance**
2. **Public Comment(s)**
3. **Solar Power In Bozrah- Request from citizen for Utilities Commission review**
4. **Unclaimed Decedents Procedure- Review State OCME procedure**
5. **Bozrah Local Traffic Authority Items:**
 - 1) Pedestrian Signing Project DOT Project #172-438
 - 2) Lake Road/Cottage Road –Letter received
6. **Recreation Field expense reimbursement**
7. **Town Meeting Date- FY 16/17 budget**
8. **Farmers Market update**
9. **Fire Marshal Office-** Review/recommendation of recent expenditure
10. **Collins & Jewell-** Request for alteration at cul-de-sac

OLD BUSINESS:

- 1) Letter of support- Town of Franklin sewer/water project
- 2) DPW- Culvert work
- 3) Vanguard Investment Account- Bozrah Rural Cemetery
- 4) Final Public Comment
- 5) Adjourn

Glenn S. Pianka

1st Selectman
Bozrah

**TOWN OF BOZRAH
TOWN HALL
1 RIVER ROAD
BOZRAH, CT 06334**

The Bozrah Board of Selectmen will hold a SPECIAL MEETING on Tuesday August 2, 2016 at 6 P.M. in the Meeting Room at the Bozrah Town Hall, 1 River Road.

AGENDA

- 1) Call to order- Attendance
- 2) Public Comment(s)
- 3) Discussion/appointment of Steven Coit Hough Road, Bozrah, CT as adjunct advisory to the Board of Selectmen selection process for design engineering firm for sewer system in relation to \$500,000 STEAP Grant for same.
- 4) Evaluation, discussion and selection of either Lenard Engineering, Inc. or Woodard & Curran after presentations by both given on July 26, 2016 to the Board of Selectmen Special Meeting in relation to \$500,000 STEAP Grant for sewer design in the Town of Bozrah.
- 5) Establish town meeting date for acceptance or rejection of \$500,000 STEAP Grant for engineering design plans for proposed sewer system in the Town of Bozrah.
- 6) Public comment(s)
- 7) Adjourn

**TOWN OF BOZRAH
TOWN HALL
1 RIVER ROAD
BOZRAH, CONNECTICUT 06334**

The **Bozrah Board of Selectmen** will hold a **Regular Meeting** on **Tuesday November 22, 2016** at **7 P.M.** in the Meeting Room of the Bozrah Town Hall at 1 River Road, Bozrah, Connecticut.

AGENDA

- 1) Call to order/ attendance
- 2) Public Comment(s)
- 3) Approve minutes of Bozrah Board of Selectmen meeting of October 18, 2016
- 4) Commission Appointments/Zoning Board of Appeals:
 - Maria "Ree" Ceil to fill unexpired term of Thomas Ververis 11/20/12-11/22/2017
 - Thomas Ververis to fill Alternate position vacated by Chad Renshaw 11/22/16-11/16/21
 - Mark Bennet renewed Alternate 11/22/16-11/22/21
- 5) Senior Center Monthly Report
- 6) State Police Monthly Report
- 7) Municipal Agent for the Elderly Monthly Report
- 8) Fire Marshal Monthly Report
- 9) Discussion/Action concerning the Fire Department sale of a pickup truck and the \$3,500.00 requested of the Fire Chief to direct those proceeds back into the Fire Department.
- 10) Farm Viability Grant Program- SECCOG Sponsored
- 11) Homeland Security Grant Program- Resolution needed to authorize Firs Selectman to act on behalf of the Town of Bozrah
- 12) Town website
- 13) Chad Renshaw-consulting status, discussion/action
- 14) Reimbursement request by First Selectman:

Easy Does It Storage/Eviction	\$45.62
DPW/Spray Paint	4.78
Computer Monitor-Town Clerk	148.88
Acorn Bolts –Rec Field	<u>12.00</u>
	\$211.28
- 15) Old Business:
 - Rte. 82 Water Line
 - HR Consultant
 - DPW Trucks update
- 16) Public Comment(s)
- 17) Adjourn

Glenn S. Pianka
First Selectman

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
February 16, 2016**

First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on February 16, 2016 at 7:00 p.m

Members Present: First Selectman Glenn Pianka, Second Selectman Bill Ballinger and Selectman Carl Zorn.

Others Present: Five members of the public.

Item A: Review and approve the minutes of the January 21, 2016 special meeting.

MOTION 1: B. Ballinger made a motion to review and approve the minutes of the January 21, 2016 special meeting at the next meeting. C. Zorn seconded the motion. Vote unanimous – **MOTION CARRIED**

Item B: Public Comments (limit of 3 minutes per individual)

Raymond Barber, Goshen Road, Bozrah, commented on item 1 under New Business.

Barbara MacFadyen, Cedar Lane, Bozrah, commented on the Town Website and Salem Library.

Item C: Receive Correspondence

No written correspondence.

Item D: New Business

1. Bozrah Utilities Commission (SEMAC)

G. Pianka stated that there was an unfair representation of Bozrah on the committee with 3 members from Bozrah and 4 from Groton. This has resulted in many Bozrah issues being out voted. B. Ballinger agreed with this.

The P.I.L.O.T. for the Bozrah Utilities Commission may need review and it was recommended that it be updated. C. Zorn thought this may be unnecessary.

2. Human Resources Person

G. Pianka discussed hiring a human resources person to work between Franklin, Sprague and Bozrah with each town split between the Board of Educations and the towns themselves. This would cost each town about \$27,000. G. Pianka believes there would be many benefits to having a human resources person.

B. Ballinger said they should seriously consider a human resources person in next years budget.

C. Zorn discussed that if a human resources person is appointed then it should be through specific contracts.

3. Soccer Field at FMS

There was discussion on the creating a soccer field at FMS. G. Pianka handed out a map of the existing conditions of the field. This would give the town a regular sized soccer field with a walking track with lighting. Lenard Engineering was contacted to advance the project.

4. Troop K (State Police) number change

The number for the Troop K (State Police) was changed two years ago and wasn't addressed but is being addressed now.

5. TRANSFER SWITCH –FMS Generator

G. Pianka addressed the broken transfer switch on the FMS generator.

The broken part has been identified and if one can't be found then a company was found that can make a new one.

EMPG grant funding will be sought to defray cost due to FMS being a designated shelter.

6. Town Website – On-Line Voter Registration

G. Pianka discussed that a citizen volunteer could keep the town website up to date. He also discussed adding a link to an online voter registration system, allowing citizens easy access to register to vote.

7. Tax Collector update

Tax collector, Nancy Renshaw, talked about Quality Data, a resource for citizens to access and pay their taxes online. This would allow citizens to pay their taxes with credit cards. The estimated cost for the town is \$500 a year.

Nancy also said that she received a \$10,000 bill from the attorney covering the 314 Bozrah Street bankruptcy. An email was sent to the attorney and his responding email was copied and handed out at the meeting.

8. Stockhouse Road sewer

B. Ballinger explained that about \$75,000 has been spent over the past five years regarding preliminary consulting fees of the Stockhouse Road sewer. The overall cost for the entire system is estimated at \$12 million.

B. Ballinger has been applying for STEAP (Small Town Economic Assistance Plans) grants to pay for the rest of the engineering. He announced that we have received a \$500,000 STEAP grant but still need about \$5,000,000 grant from the State Bond Commission. Franklin has received a \$5,000,000 grant for this and it is expected that we are next due to our economic similarities.

B. Ballinger plans to start the detailed engineering, which would be no cost.

G. Pianka agrees that this is a good place to start and that the plans for the sewer line could even go further than initially stated.

9. Rt. 82 Improvements

a. Site Lines

G. Pianka noted the many accidents on the Rt. 82 and Wawecus Hill intersection due to the poor site lines. He proposed to initiate action with the Department of Transportation (DOT) for reconstruction for this area.

C. Zorn will follow up with the DOT.

b. Sewer/ Water Lines

C. Zorn will review the booklet from the CLA Engineers Inc., Lenard Engineering and Anchor engineering and put together a comparison sheet.

Review of the CLA and Anchor booklet will be put on next meeting's agenda.

10. Budget Process

G. Pianka explained he was looking for guidance on how to change certain budgets. B. Ballinger said to take the current budget then ask for changes. The next Board of Finance meeting is scheduled for March 28, 2016.

11. Outdoor Wood Furnaces

A group regarding the use of outdoor wood furnaces has contacted G. Pianka wanting Bozrah to adopt an ordinance; they are looking for formal feedback.

MOTION 2: B. Ballinger made a motion that we would not adopt an ordinance regarding outdoor wood furnaces. C. Zorn seconded this motion. Vote unanimous – **MOTION CARRIED**

12. Belfor Property Restoration Services

G. Pianka explained the Belfor Property Restoration services are looking to have Bozrah sign on with their red alert service. They would be the main service for town properties in a catastrophe. They would come in and restore damages as well as protect for future issues. There would be non-monetary contract involved.

Further discussion on this will be put on the agenda for next month's meeting.

Item E: Old Business

1. Bialowas Property – Rt. 163

G. Pianka updated there has been an appeals assessment of \$35,000 for the whole property.

2. Bozrah Rural Cemetery

G. Pianka filed paperwork with the investment firm to change authorized persons to access the account.

G. Pianka also stated that he talked to the Calvert family regarding the Helen Calvert Fund and they wish to use the \$18,000 for maintenance as originally intended and not for new property purchase.

3. Zucker Property

G. Pianka met with Sarah Zucker and she has contacted an attorney and plans to get the sale done quickly. There will be more information on this next meeting.

4. Rt. 82 Water Update

Selectman Zorn reported on receipt of RFP's from Lenard, Anchor and CLA Engineers today, further review at the next Board of Selectmen meeting.

5. Assistant Assessor Position

There will be a special meeting of the Board of Selectmen on Friday February 19, 2016 regarding the Assistant Assessor Position selection process.

6. Maples Farm Park Driveway

G. Pianka hopes to keep the sites “Country style” and if signs are necessary to only put them out for high traffic events. There will be further discussion with D.O.T. on the matter to take place.

There are some requirements for the lower driveway. There is an estimate of \$3,500 from Lenard Engineering for design drawings. There will be further negotiation by G. Pianka on the matter.

7. Elections Matter – (Rep. Ryan)

The ordinance for the elections in Bozrah says each party can nominate two people. .

C. Zorn felt that this wasn’t worth spending large amounts of money on.

Item F: Such other business as the board may vote to hear

None.

Item G: Final Public Comments (limit of 3 minutes per individual)

Barbara MacFayden, Cedar Lane, Bozrah commented on the meeting scheduled for Friday February 19, 2016.

Nancy Renshaw commented on the meeting scheduled for Friday February 19, 2016.

MOTION 3: G. Pianka made a motion to adjourn the meeting at 8:54 p.m. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber

Recording Secretary

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
March 15, 2016**

First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on March 15, 2016 at 7:00 p.m

Members Present: First Selectman Glenn Pianka, Second Selectman Bill Ballinger and Selectman Carl Zorn.

Others Present: Nine members of the public.

Item A: Review and approve the minutes of the February 16, 2016 regular meeting.

MOTION 1: C. Zorn made a motion to approve the minutes of the February 16, 2016 regular meeting as amended. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Review and approve the minutes of the February 19, 2016 special meeting.

MOTION 2: B. Ballinger made a motion to approve the minutes of the February 19, 2016 special meeting as amended. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item B: Public Comments (limit of 3 minutes per individual)

Raymond Barber, Goshen Road, Bozrah contacted the Public Utilities Regulatory committee and they sent him all correspondence relating to the contracts.

G. Pianka notified the Bozrah Public Utilities Commission that this exists.

Item C: Receive Correspondence

No written correspondence.

Item D: New Business

1. Board of Assessment Appeals

G. Pianka nominated Bill Roberts to fill the vacancy on the Board of Assessment Appeals, term expiring 11/21/2017.

MOTION 3: B. Ballinger made a motion to appoint Bill Roberts to fill the vacancy on the Board of Assessment Appeals, term expiring 11/21/2017. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

2. Primary – 04/26/2016 – change of venue

The registrars request to change the venue of the primary elections from Fields Memorial School to the Senior Center. This is due to school still being in session with no added security.

MOTION 4: B. Ballinger made a motion to change the venue of the primary elections from Fields Memorial School to the Senior Center. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

3. DOT Community Connectivity Program

G. Pianka described the DOT Community Connectivity Program as a possible program to put in and restore sidewalks from the center of town to Haughton Rd.

4. STEAP Grant

B. Ballinger explained that the \$500,000 STEAP grant to be used for engineering on the wastewater project. There is a meeting Friday March 18, 2016 with Woodard & Curran and there are plans to set up a meeting with Lenard Engineering to come up with a proposal.

G. Pianka explained that to get the engineering completed for this project would ensure that the pipeline Eversource plans to put in the same area wouldn't affect this project.

5. LoCip 03/01/2016 – 10/01/2016 Application

G. Pianka explained the need for new storm drains on Wachonah Drive. This should be done within two to three years. There are plans to examine and identify the drains that need repairs.

6. EMPG Resolution

G. Pianka requested that the Emergency Management Performance Grant be used to repair the transfer switch at Fields Memorial School.

MOTION 5: B. Ballinger made a motion for G. Pianka to sign and execute the Emergency Management Performance Grant. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

7. Human Resources Person

G. Pianka stated that there have been no commitments to anyone for the Human Resources person. The Fields Memorial School Superintendent doesn't wish to expand the budget for a Human Resources person.

Paychex Services, for \$375 a week (\$19,500 a year) with a \$3,100 start up fee on a non-contract basis, would create an employee handbook and job descriptions. The service would also show red flags when an employee is noncompliant. The employees would be responsible for noncompliance to the handbook instead of the town.

C. Zorn stated that they had worked with Paychex Services before and the service backed out. He suggested they try to get credit for the services they paid for before and didn't receive.

8. Prior Audit Findings/ Corrective Action Plan

B. Ballinger sent a copy of the Audit from two years ago to G. Pianka.

Sandra E. Welwood, LLC proposed a new contract. G. Pianka will forward this to the Board of Finance.

Item E: Old Business

1. Belfor Services

G. Pianka requested to sign the nonmonetary Red Alert Service agreement.

MOTION 6: B. Ballinger made a motion to approve the Red Alert Service Agreement. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

2. Rt. 82 / Wawecus Hill / Noble Hill
Rt. 87 / Stockhouse

G. Pianka stated that SECOG did an accident study from 1995-2015 that showed the percentage of various types of accidents. C. Zorn is working on the waterline on Rt. 82 and G. Pianka feels that the DOT should be contacted on the dangers of these areas.

3. Rt. 82 Water Line Project

C. Zorn met with CLA Engineers Inc, Lenard Engineering and Anchor Engineering for proposals on the design of the water line. All three had similar costs of about \$60,000.

B. Ballinger suggested that Anchor Engineering be hired because of their experience with bridges.

MOTION 7: C. Zorn made a motion to approve Anchor Engineering the engineer of choice pending approval of cost. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

4. Soccer Field – Fields Memorial School

G. Pianka explained that there will be a meeting held between the Board of Education, the Board of Selectmen, the Recreation Commission and the Bozrah Youth League to determine what is to be done on the project.

5. Bialowas Property

Nancy Renshaw there is a March 31, 2016 court date and she expects a settlement of \$162,000. The town would settle to receive payments over 48 months on the back taxes of the property from 2007 to 2013. The federal court will ensure payments are being made.

MOTION 8: B. Ballinger made a motion to make a settlement of payments over 48 months. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item F: Such other business as the board may vote to hear

G. Pianka directed Fire Chief Sholes.

Chief Sholes requested that the fire department sell the 1999 rescue truck, out of service, for \$3,500. Chief Sholes also requested that the fire department sell the 2001 Tahoe, out of service, for \$250.

MOTION 9: B. Ballinger made a motion to add the requests to sell the fire department trucks to the agenda. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item G: Fire Department Trucks

MOTION 10: B. Ballinger made a motion to approve the request of Chief Sholes to sell the 1999 rescue truck for \$3,500 and the 2001 Tahoe for \$250. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item H: Final Public Comments (limit of 3 minutes per individual)

Nancy Renshaw, Tax Collector, commented on the difficulty without an Assessors Clerk. G. Pianka had met with a candidate for this position, Kathy Strong. C. Zorn recommended hiring Kathy Strong for temporary Assessors Clerk.

MOTION 11: C. Zorn made a motion to add the hiring of Kathy Strong as temporary Assessors Clerk to the agenda. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Raymond C. Barber, Goshen Road, Bozrah, commented on the STEAP grant, the sidewalks, the Rt. 82 water line and the Paychex service.

Barbara MacFayden, Cedar Lane, Bozrah, asked the dates of the upcoming special meetings.

Item I: Kathy Strong – Temporary Assessors Clerk

MOTION 12: C. Zorn made a motion to hire Kathy Strong as temporary Assessors Clerk. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

The members made the upcoming special meeting dates:

- March 18, 2016 6:00p.m.
- March 22, 2016 6:00 p.m.

MOTION 13: B. Ballinger made a motion to adjourn the meeting at 8:30 p.m. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber

Recording Secretary

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
April 19, 2016**

First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on April 19, 2016 at 7:00 p.m

Members Present: First Selectman Glenn Pianka, Second Selectman Bill Ballinger and Selectman Carl Zorn.

Others Present: Eighteen members of the public.

Item 1: Review and approve the minutes of March 15, 2016 meeting.

MOTION 1: B. Ballinger made a motion to approve the minutes of the March 15, 2-16 meeting. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 2: Public Comments

June Graham commented on the well-maintained playgrounds.

Barbara MacFayden, 49 Cedar Lane Bozrah, commented on the Board of Finance Public Hearing.

Item 3: Building Official – review request of change of hours

Building Official, Tom Weber, requested a change in office hour from Thursday's from 5:00 p.m. – 8:00 p.m. to Thursday's 4:00 p.m. to 6:00 p.m. starting June 1, 2016. G. Pianka noted that Tom Weber will still be available to make appointments outside of office hours.

MOTION 2: C. Zorn made a motion to approve the change of hours for the Building Official as presented. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 4: Connecticut Green Bank – C –Pace program proposal of energy upgrades in the Town of Bozrah

G. Pianka handed out the C- Pace program proposal.

MOTION 3: B. Ballinger made a motion to table this item until the next meeting. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 5: Solar City – P.I.L.O.T. draft review received March 29, 2016

G. Pianka handed out the latest proposal from Solar City. He commented on Section 6 and Section 10. B. Ballinger suggested that the Town Attorney read through this proposal.

G. Pianka also handed out Solar City's tax plan. B. Ballinger suggested that the Town Attorney also read this through.

MOTION 4: B. Ballinger made a motion to table this item until a meeting is set up with Solar City where it can be discussed. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 6: Such other business as the board may Vote to hear

MOTION 5: B. Ballinger made a motion to add to the agenda, the job of scheduling workshops from now till the next Board of Finance meeting. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 7: Schedule budget workshops

Monday April 25, 2015 3:00 p.m. at the Bozrah Town Hall

Thursday April 28, 2016 3:00 p.m. at the Bozrah Town Hall

Item 8: Final public comment

No public comments.

MOTION 6: B. Ballinger made a motion to adjourn the meeting at 7:21 p.m. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the board,

Heather Barber

Recording Secretary

TOWN OF BOZRAH
BOARD OF SELECTMEN
SPECIAL MEETING
MAY 20, 2016

MINUTES

Meeting called to order at 6:04 PM by First Selectman Pianka

Attendance: First Selectman Pianka, Second Selectman Ballinger, Third Selectman Zorn
Two members of the public

Public Comment(s): None

Budget Workshop: Second Selectman Ballinger took the lead since it was his request that the Board of Selectmen reconvene to discuss “feedback” issues with the previously BOF approved budget of May 5, 2016

Items addressed included re-instituting the original proposed 1.5% town hall employee’s raises. BOS had previously removed the raises citing the raises should be tied to the length of term(s) of their respective offices. Employee feedback prompted this re-instatement to be presented for reconsideration of a Special BOF meeting if Chairman O’Connor will entertain the request.

The other major item of discussion was the introduction of the DPW Foreman Stipend. The item was mistakenly entered by First Selectman Pianka at \$5200 for consideration at that May 5, 2016 BOF meeting thinking that that meeting was still in workshop mode when it was in the approval mode. Selectmen Ballinger and Zorn felt that the amount was too high and should be in the \$1200 range. First Selectman Pianka offered his proposed raise to add to the low number proposal but was declined since “we need to pay qualified people for the First Selectman’s position”. After much discussion \$2600 was agreed for that line item.

Third Selectman Zorn reported that he had received some complaints concerning snow plowing and general roadway conditions. First Selectman Pianka questioned the timing of this revelation.

Public Comment(s): Barbara MacFadyen stated that Registrar’s were the only town hall employees not receiving the proposed 1.5% raise and questioned the action.

Raymond Barber- questions regarding town employee insurance involving the Treasurer receiving full medical benefits

Moved by Ballinger/Zorn to present the newest budget revisions to be considered by the Board of Finance at their earliest convenience. UNANIMOUS.

Adjournment: 7:00 P.M.

Respectfully Submitted,
Glenn S. Pianka

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
June 21, 2016**

First Selectman Glenn Pianka called a Special Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on June 21, 2016 at 7:00 p.m

Members Present: First Selectman Glenn Pianka and Second Selectman Bill Ballinger

Members Absent: Selectman Carl Zorn

Others Present: 2 members of the public.

Item 1: Public comment(s)

Raymond Barber, Goshen Road, Bozrah, commented on the approval of previous meeting's minutes and on the TWIB.

Barbara MacFayden, Cedar Lane, Bozrah, also commented on the TWIB.

Item 2: P.I.L.O.T. Agreement – Solar City

MOTION 1: B. Ballinger made a motion to send the proposed P.I.L.O.T. agreement, pending on the approval through a town meeting. G. Pianka seconded the motion. Vote unanimous – **MOTION CARRIED**

Item 3: Senior Center Report

G. Pianka noted that he received Senior Center reports from April and May. He also received updates from the Fire Marshal.

Item 4: Zucker Property Acquisition - Update

G. Pianka visited with the Zucker family and noted that they are in favor of going forward with the plans.

Item 5: Bozrah Rural Cemetery – Work Proposal

G. Pianka noted that about 100 feet of stonewalls need maintenance as well as the gates. Ray Baker will be hired for the service.

Item 6: Eastern CT Association of Realtors

G. Pianka received a letter from the Eastern CT Association of Realtors regarding their Place Making Initiative that encourages place making such as community gardens, farmers markets, dog parks (etc.). Eastern CT Association of Realtors has committed \$2,000 and the board will be applying for a \$2,500 grant from the National Association of Realtors. This program is connected to the Department of Transportation Connectivity Program.

G. Pianka also noted on the picnic table, gas grill and painting donated by Bill Tudeshi.

Item 7: DRVN Salt Contract – Proposal

G. Pianka presented the DRVN Salt Contract to the board. DRVN will provide salt at a dock site in New London with guaranteed accessibility. Salt will be priced at \$85 a ton.

MOTION 2: B. Ballinger made a motion to sign with the DRVN Salt Contract on the Selectman's recommendation for \$85 a ton. G. Pianka seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 8: Maples Farm Park – Update

G. Pianka noted that inspections on the driveway were made June 21, 2016 and a permit is necessary for paving it, although it will not slow the process.

Item 9: Brush Hill Road – Resurfacing

G. Pianka noted that the base coat was put on June 21, 2016 and the road will be crowned to improve drainage. The aprons should be finished by June 23, 2016.

Item 10: Revised/Updated Budget Proposal

MOTION 3: B. Ballinger made a motion to forward the draft version 6/21/16 to the Board of Finance for the general town and capital budgets for 16/17. G. Pianka seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 11: Requested Letter of Support – Town of Franklin Sewer and Water Project

G. Pianka read aloud a letter written in support for the Town of Franklin sewer and water project from the Town of Bozrah. B. Ballinger concurred and agreed that the letter should be sent as such.

B. Ballinger expanded the discussion to the STEAP project. He reported that he received proposals from two different firms on what to spend the STEAP grant

money on. B. Ballinger suggested that when C. Zorn returns the board should go through the proposals and have meetings with the firms in order to continue on with the STEAP project.

Item 12: Such other business as the Board may wish to hear

G. Pianka noted that C. Zorn will receive a package of what occurred at this meeting.

Item 13: Final Public Comment

Raymond Barber, Goshen Road, Bozrah commented on the items 3, 7 and 10.

MOTION 4: B. Ballinger made a motion to adjourn the meeting at 7:35 p.m. G. Pianka seconded the motion.

Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber
Recording Secretary

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
JULY 19, 2016**

First Selectman Glenn Pianka called a Special Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on July 19, 2016 at 7:00 p.m

Members Present: First Selectman Glenn Pianka, Second Selectman Bill Ballinger and Selectman Zorn

Members Absent: None.

Others present: 4 members of the public

Item 1:Public Comments

Barbara MacFayden, Cedar Lane, Bozrah, commented on bringing the budget to a referendum instead of a town meeting.

MOTION 1: B. Ballinger made a motion to add to the agenda the approval of the June 8, 2016 meeting's minutes. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 2: Accept and approve the June 8, 2016 meeting's minutes

MOTION 2: C. Zorn made a motion to approve the June 8, 2016 meeting's minutes as read. B. Ballinger seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 3: Solar Power in Bozrah – Request from citizen for Utilities Commission review

G. Pianka asked the board, on behalf of Town of Bozrah, to make formal request for review by Groton Public Utilities to look into the system.

MOTION 3: C. Zorn made a motion to endorse requesting Groton Public Utilities. B. Ballinger seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 4: Unclaimed Decedents – Review State OCME procedure

G. Pianka noted that the Office of Chief Medical Examiner is asking the town to take store remains. The OCME is willing to store the remains at the office with the town to pay \$300 per transport. The storage would be a long-term expense.

Item 5: Bozrah Local Traffic Authority Items

1. Pedestrian Signing Project DOT Project #172-438

G. Pianka read aloud a letter from the DOT regarding a pedestrian signing project. This project would not interfere with the DOT Connectivity project.

MOTION 4: B. Ballinger made a motion that the board sign on behalf of the town with out going to a town meeting. C. Zoarn seconded the motion. Vote unanimous – **MOTION CARRIED**

2. Lake Road/ Cottage Road – Letter received

G. Pianka read aloud a letter from James Buber, traffic engineer, regarding putting an additional stop sign at the intersection of Cottage Road and Lake Road. G. Pianka noted the two options are to add an additional third stop sign or to label the other two stops that oncoming traffic does not stop and that traffic from the right doesn't stop.

B. Ballinger noted there are many seasonal drivers unfamiliar with the area that wouldn't know the oncoming traffic does not stop.

The board agreed that adding two warning signs is the better option.

G. Pianka also noted that any new signage should be labeled BLTA (Bozrah Local Traffic Authority).

Item 6: Recreation Field expense reimbursement

MOTION 5: B. Ballinger made a motion to accept \$46.89 as a reimbursement for the work at the Recreational Field. C. Zorn seconded the motion. Vote unanimous – **MOTION CARRIED**

Item 7: Town Meeting Date – FY 16/17 budget

MOTION 6: B. Ballinger made a motion to call a Town Meeting for July 27, 2016 at Fields Memorial School to hear and act on the latest proposed budget request for the Board of Education at \$5,634,115, the Board of Selectman at \$1,522,696 and capital at \$894,701 with a total of \$8,051,512. The Town meeting will also be called to act, hear and approve the Pilot Program with Solar City. C. Zorn seconded the motion. Vote unanimous - **MOTION CARRIED**

Item 8: Farmer's Market Update

G. Pianka noted that the new traffic pattern was successful and the help of the many volunteers. G. Pianka also noted the gate is in plan but it should be a "farm like" post and gate.

Item 9: Fire Marshal Office – Review/ recommendation of recent expenditure

G. Pianka presented the board with a bill for sirens and radios billed to the Fire Marshal's line. B. Ballinger explained it should be billed to the EMD (Emergency Medical Department) and not the Fire Marshal.

Item 10: Collins & Jewell – Request for alteration at cul-de-sac

G. Pianka explained that the cul-de-sac was difficult for large trucks entering Collins & Jewell. The owner of Collins & Jewell offered to pay for part of the corrections of the cul-de-sac though G. Pianka felt this was not necessary. The options are to get rid of the cul-de-sac by removing the center or to change the sides.

MOTION 7: B. Ballinger made a motion to move ahead with plans to remove the center of the cul-de-sac after meeting with an engineer. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 11: Letter of support – Town of Franklin sewer/water project

G. Pianka gave the board copies of the letter.

Item 12: DPW – Culvert work

G. Pianka noted that 6 culverts need attention and work will commence soon.

G. Pianka also noted to the Board that they received a letter from the DOT engineering form asking for a list of all town bridge inspections.

Item 13: Vanguard Investment Account – Bozrah Rural Cemetery

G. Pianka explained the paperwork already submitted has to be updated on a different form.

Item 14: Other Business

B. Ballinger noted the consideration of the board creating an investigation committee based on reports of verbal abuse.

MOTION 8: B. Ballinger made a motion to form an investigation committee, consisting of 4 people, two republicans and two democrats, that would be chaired by the Chairman of the Board of Finance, a member of the Board of Selectman (Carl Zorn) and a fourth member from the Board of Education, to investigate the persistent reports of verbal abuse of employees of the town by the First Selectman. The committee would report back to the Board of Selectman in executive session with their findings and recommendations.

Vote 1 – 2 – **MOTION NOT CARRIED**

MOTION 9: C. Zorn made a motion to hire a human resources advocate to provide conflict resolution for town hall employees. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 15: Final Public Comment

Ev Brown commented on the towns website, the town hearing and the dump employees.

Ray Barber commented on Items 4 and 10. R. Barber also commented on the TWIB, the Bozrah Rural Cemetery and the Rt. 82 water project.

MOTION 10: B. Ballinger made a motion to adjourn the meeting at 8:28 p.m. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the board,

Heather Barber

Recording Secretary

TOWN OF BOZRAH
BOARD OF SELECTMEN
SPECIAL MEETING
AUGUST 2, 2016

-MINUTES-

- 1) Meeting called to order at 6:03 PM by First Selectman Pianka
Attendance: First Selectman Pianka, Second Selectman Ballinger and Selectman Zorn
Two members of the public

- 2) **Public Comment(s):** Jim Ericson 337 Bozrah Street thank you for considering our company

- 3) **Discussion/appointment of Steven Coit Hough Road Bozrah, CT as adjunct advisory to Board of Selectmen selection process**

General discussion and questions as to the qualifications of Mr. Coit primarily by Selectman Zorn. **Motion by Selectman Ballinger to appoint/Seconded Zorn- UNANIMOUS**

- 4) **Evaluation, discussion and selection of either Lenard Engineering, Inc or Woodard & Curran:** Discussion led off by Selectman Ballinger citing he preferred Lenard due to unified engineering with Franklin, home-town connection, differential assessment understanding and development, stepped/phased proposal among other items.

Steven Coit cited many of the same reasons as Selectman Ballinger and he would chose Lenard Engineering

Selectman Zorn- not present at proposals meeting of July 26 but document review was analyzed and he felt that Lenard Engineering should be selected

First Selectman Pianka only joined in the whole process about 1-1/2 years ago but felt informed enough, coupled with the presentation by Lenard Engineering, that he would endorse that selection as well

Motion by Selectman Ballinger to approve Lenard Engineering for the expenditure of \$500,000 STEAP Grant for the design of a sewer system in the Town of Bozrah/**Seconded-Zorn- UNANIMOUS**

- 5) **Establish a Town Meeting date for vote on accepting STEAP Grant:** Discussion ensued over summer vacations and school start-up. Generally agreed to embark on mailing information campaign to assure public knowledge and that a mid to late September date would be selected for a town meeting. **Motion Ballinger/Zorn- UNANIMOUS**

6) **Public Comment(s)**: None

7) **Adjournment**: 6:50 PM **Ballinger/Zorn-UNANIMOUS**

Respectfully Submitted,

Glenn S. Pianka

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
September 20, 2016**

Item 1: First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on September 20, 2016 at 7:00 p.m

Members Present: First Selectman Glenn Pianka, Second Selectman Bill Ballinger and Selectman Zorn

Members Absent: None.

Others present: 6 members of the public

Item 2:Public Comments

Chad Renshaw, Assistant to the First Selectman, announced his resignation effective September 30, 2016. He noted it was due to personal reasons and has spoken with the First Selectman regarding helping with a smooth transition.

MOTION 1: B. Ballinger made a motion to add agenda item 15, Resignation of Selectman's Assistant. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

Raymond Barber, Goshen Road, commented on adding to the agenda a discussion of the ice rink approved in the budget.

MOTION 2: B. Ballinger made a motion to add to the agenda item 16, Ice Rink Discussion. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

Barbara Mac Fadyen, Cedar Lane, commented on the price and line item in budget of the HR Consultant.

Item 3: Approve minutes of Bozrah Board of Selectman meeting of August 16, 2016

MOTION 3: B. Ballinger made a motion to approve the minutes of the August 16, 2016 Bozrah Board of Selectman meeting. C. Zorn seconded the motion.
Vote unanimous - **MOTION CARRIED**

Item 4: Commission Appointments

Bozrah Utilities Commission (3 year):

Seymour Adelman 04/30/19

MOTION 4: B. Ballinger made a motion to reappoint Seymour Adelman to the Bozrah Utilities Commission expiring 04/30/19. C. Zorn seconded the motion. Vote unanimous – **MOTION CARRIED**

Recreation Commission (3 year):

Joel Fishkin 05/31/19
Mike Lawton 05/31/19
Alex Kapilotis 05/31/19

MOTION 5: B. Ballinger made a motion to reappoint Joel Fishkin, Mike Lawton and Alex Kapilotis to the Recreation Commission expiring 05/30/19. C. Zorn seconded the motion. Vote unanimous – **MOTION CARRIED**

Planning and Zoning Commission (3 year):

Scott Barber 05/31/19

MOTION 6: B. Ballinger made a motion to reappoint Scott Barber to the Planning and Zoning Commission expiring 05/31/19. C. Zorn seconded. Vote unanimous – **MOTION CARRIED**

G. Pianka reported an alternate position was requested for the Recreation Commission. Tia Sherik offered to fill this position.

MOTION 7: B. Ballinger made a motion to appoint Tia Sherik as a conditional alternate to the Recreation Commission pending the research of the ordinance. C. Zorn seconded the motion. Vote unanimous – **MOTION CARRIED**

Item 5: DOT Community Connectivity Program Update

G. Pianka noted a site walk occurred August 30, 2016. It covered from Haughton Road to the Post Office. One issue that was noted was the intersection in front of the school. G. Pianka also noted this is not a funded program as previously thought. A formal report is to follow.

Item 6: LOTCIP, LOCIP and TAP program update

G. Pianka is scheduled to attend a meeting at SECOG on Wednesday September 21, 2016. LOTCIP, LOCIP and TAP will also be attending.

Item 7: Town employees Partnership Health Program discussion

MOTION 8: B. Ballinger made a motion to pass any penalties to the employee. C. Zorn seconded the motion.
Vote unanimous – **MOTION CARRIED**

This action will also be added to the Employee Policy Manual when it is formulated.

Item 8: Senior Center Monthly Report

Attached.

Item 9: Fire Marshal Monthly Report

Attached.

Item 10: Municipal Agent for Elderly Monthly Report

Attached.

Item 11: State Police Monthly Report

Attached. G. Pianka noted on the “non- reportable matters”, which are events that do not require a report.

Item 12: Wawecus Hill Road and Goldmine Road re-surfacing report

G. Pianka reported that the final step of resurfacing the road will occur on Wednesday September 21, 2016. Crews will follow through with the guardrail replacement.

Item 13: Notice of Lawsuit – Kiefer’s Kettle Korn (Farmer’s Market)

G. Pianka reported that the insurance carrier, CIRMA, said they would not cover this matter. The town attorney will be consulted regarding this. B. Ballinger believes that CIRMA should cover this lawsuit and it should be looked in to. This will be discussed at a further meeting.

Item 14: Old Business

Bozrah Rural Cemetery:

G. Pianka noted the Fidelity account is almost updated for new custodians.

Zucker property acquisition:

No new information.

Rte. 82 Water:

C. Zorn reported he has a meeting with Bill Wertz, engineer, on September 28, 2016 with G. Pianka.

HR Consultant (Zorn):

C. Zorn talked to the HR Consultant and they proposed \$3,000 for a half-day team building. G. Pianka noted he had a meeting with the Paychex service HR person scheduled for Wednesday September 21, 2016. G. Pianka will look into the Paychex service for another option.

DPW Trucks purchase update:

G. Pianka reported that the F-550 has been quoted to cost \$70,000 and this is \$21,000 over budget. The truck would be equipped to last for an expected 10 years. The Board of Finance has approved the expenditure of up to \$50,000 to purchase two used trucks from the Town of Colchester. The \$21,000 shortfall was discussed to possibly come from the current DPW equipment line and this will be discussed with the Board of Finance.

Item 15: Resignation of Selectman's Assistant

MOTION 9: C. Zorn made a motion to accept Chad Renshaw's resignation effective September 30, 2016. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

G. Pianka noted that the position should be posted and a job description will be created. Kathleen Strong, Assistant Assessor, is a candidate for the position and can work interim while job description is being made.

B. Ballinger noted the many contributions of Chad to the Town of Bozrah during his employment.

Item 16: Ice Rink

R. Barber looked to the board for guidance in starting the project. B. Ballinger suggested that a plan get laid out to bring to Inland Wetlands on the project. R. Barber will take a citizens lead in the effort.

Item 17: Public Comments

Raymond Barber, Goshen Road, commented on the Town Employees Partnership Health program, the Kiefer's Kettle Korn lawsuit and a permit to build a structure for the Revelation Church.

Evelyn Brown, Fitchville Road, commented on the Town Employees Partnership Health Program.

Item 18: Adjourn

MOTION 10: B. Ballinger made a motion to adjourn the meeting at 8:27 p.m. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber
Recording Secretary

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
October 18, 2016**

Item 1: First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on October 18, 2016 at 7:03 p.m

Members Present: First Selectman Glenn Pianka, Second Selectman Bill Ballinger and Selectman Zorn

Members Absent: None.

Others present: 3 members of the public.

Item 2: Review and approve the minutes of September 20, 2016 meeting

MOTION 1: B. Ballinger made a motion to approve the minutes of the September 20, 2016 meeting. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 3: Public Comments

June Graham, Caroline Road Bozrah, commented on the power lines on South Road.

Item 4: Appointment of Robert L. Mercado to vacant Alternate Position –IWWC
Term to expire 06/01/2017

MOTION 2: B. Ballinger made a motion to appoint Robert L. Mercado to an alternate position on the Inland Wetland Commission. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 5: Monthly Reports

Senior Center Coordinator

Fire Marshal

State Police - G. Pianka commented on the un-reportable matters.

Municipal Agent for the Elderly

Building Official

Item 6: Reimbursement request: Glenn Pianka \$225.39 (Town related purchases)

MOTION 3: B. Ballinger made a motion to reimburse Glenn Pianka for \$225.39. C. Zorn seconded the motion

Vote unanimous – **MOTION CARRIED**

Item 7: Animal Control Officer (ACO) – Update

G. Pianka reported that Colchester has made a formal request to join the regional Animal Control group. The Animal Control group is proposing to test Colchester's involvement for one year.

Item 8: Town Meeting – October 26, 2016 – Notification

G. Pianka noted the two items on the agenda, STEAP grant and the funds for the purchasing of the town trucks.

MOTION 4: G. Pianka made a motion to move Executive Session from Item 9 to Item 10. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 9: Old Business:

Zucker/Bozrah Rural Cemetery

Rte. 82 Water Line (Zorn)-

C. Zorn noted they are actively performing design to be completed February 2017 and the aerial survey has been completed. B. Ballinger questioned the Clean Water Grant, C. Zorn had not looked into it but will get started.

DPW Truck Purchase (F-550)-

G. Pianka reported the F-550 has been ordered on 10/9/16.

Ice Rink-

R. Barber read aloud a letter that he sent to Rich Serra. R. Serra and R. Barber are scheduled to meet and discuss this.

Soccer Field Development-

G. Pianka had a meeting with Lenard Engineering where basic layout was discussed. The next meeting is to be scheduled.

HR Consultant (Zorn)-

Paychex set up a meeting.

Maples Farm Park-

R. Barber proposed that the American Legion put up a flagpole at Maples Farm Park. This will be brought to the Maples Farm Park commission.

MOTION 4: C. Zorn made a motion to begin executive session. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 10: Executive Session: Personnel: Assistant to First Selectman, Payroll/
Accountants Payable

Executive Session: Commenced 7:27 p.m.

Concluded 8:00 p.m.

No votes were taken during Executive Session.

MOTION 5: G. Pianka made a motion to hire Diana Santo as Accounting Administrator at an hourly rate of \$19 per hour not to exceed 37 hours commencing immediately. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

MOTION 6: G. Pianka made a motion to hire Kathy Strong as Assistant to the First Selectman at an hourly rate of \$18.50 for 6 months from this date when she will receive a \$0.50 raise. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 11: Public Comments

Raymond Barber, Goshen Road Bozrah, commented on whether Robert Mercado lives in Bozrah, this was verified. He also commented on the Animal Control Officer and on Chad Renshaw getting paid for 20 hours.

Item 12: Adjourn

MOTION 7: B. Ballinger made a motion to adjourn the meeting at 8:18 p.m. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

Respectfully submitted for the board,

Heather Barber
Recording Secretary

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
November 22, 2016**

Item 1: First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on November 22, 2016 at 7:00 p.m.

Members Present: First Selectman Glenn Pianka and Second Selectman Bill Ballinger

Members Absent: Selectman Carl Zorn

Item 2: Public Comments(s)

June Graham, Caroline Road, commented on Caroline Road.

Item 3: Approve minutes of the Bozrah Board of Selectmen meeting of October 18, 2016

MOTION 1: B. Ballinger made a motion to approve the minutes from the Board of Selectman meeting of October 18, 2016. G. Pianka seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 4: Commission Appointments/Zoning Board of Appeals:

Maria “Ree” Ceil to fill unexpired term of Thomas Ververis 11/20/12-11/22/17

Thomas Ververis to fill alternate position vacated by Chad Renshaw 11/22/16-11/16/21

Mark Bennet renewed Alternate 11/22/16-11/22/21

MOTION 2: B. Ballinger made a motion to approve all the appointments as presented. G. Pianka seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 5: Senior Center Monthly Report

Item 6: State Police Monthly Report

G. Pianka commented on the “non-reportable matters” category of the State Police Report. This category will be clarified.

Item 7: Municipal Agent for the Elderly Monthly Report

G. Pianka noted that superintendent Dr. Paul Gagliarducci reported that the median age of Bozrah is expected to rise by 10 years in the next 10 years. This will skew the requirements for town services. G. Pianka believes that the senior center and municipal agent for the elderly should eventually merge to meet the requirements.

Item 8: Fire Marshal Monthly Report

Item 9: Discussion/Action concerning the Fire Department sale of a pickup truck and the \$3,500.00 requested of the Fire Chief to direct those proceeds back to the Fire Department

MOTION 3: B. Ballinger made a motion to bring a letter to the Board of Finance to consider returning the \$3,500 to the Fire Department's capital budget for fitting the new truck. G. Pianka seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 10: Farm Viability Grant Program – SECCOG Sponsored

G. Pianka received a letter from SECCOG asking for a letter on behalf of them. If they receive the grant, each town would receive \$5,000-\$7,000 for promotional purposes for local agriculture. G. Piaka read aloud the letter he sent on behalf of SECCOG.

MOTION 4: B. Ballinger made a motion to support the letter authored by the First Selectman. G. Pianka seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 11: Homeland Security Grant Program - Resolution needed to authorize First Selectman to act on behalf of the Town of Bozrah

MOTION 5: B. Ballinger made a motion to authorize the First Selectman to act on behalf of the Town of Bozrah for the Homeland Security Grant Program. G. Pianka seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 12: Town Website

G. Pianka noted there has been problems with the distribution of the TWIB. He reached out to Miria Toth who has agreed to design the town website for under \$1,000. G. Pianka showed Maria the template from the Town of Colchester's website that she will try replicating.

Item 13: Chad Renshaw – consulting status, discussion/action

G. Pianka explained Chad Renshaw has been in consulting status at 19.5 hours paid per week. Chad is now less available and not needed as much, so G. Pianka has proposed to terminate the arrangement.

Item 14: Reimbursement Request by First Selectman:

Easy Does it Storage/Eviction	\$45.62
DPW/ Spray Paint	\$4. 78
Computer Monitor – Town Clerk	\$148.88
Acorn Bolts – Rec Field	<u>\$12.00</u>
	\$211.28

MOTION 6: B Ballinger made a motion to reimburse G. Pianka \$211.28 for the purchases. G. Pianka seconded the motion.
Vote unanimous –**MOTION CARRIED**

Item 15: Old Business

Rte. 82 Water Line – Survey work and aerial work have been done. G. Pianka noted the interim billing for \$4,500 for the work that’s been completed.

HR Consultant - G. Pianka had a meeting scheduled for last week with Paychex that is now rescheduled.

DPW Trucks Update – G. Pianka reported the trucks should be available to us anytime.

OSHA- G. Pianka received the paperwork from the OSHA inspection with a fine for \$2,100 for various violations that will be addressed.

DPW- G. Pianka noted that three members of the DPW graduated from the DPW Academy. This will allow them to further their education in the DPW program.

STEAP Grant – B. Ballinger reported he is constant contact with the state. Cathy Osten promoted the \$500,000 grant.

Item 16: Public Comment(s)

Raymond Barber, Goshen Road, commented on the town website, the phone system, the Farm Viability grant, the Zoning/ Board of Appeals chair, the schools reduced enrollment and increased employment, the new teachers contract, the OSHA violation corrections, the re-evaluation quotes and safety concerns with Hough Road.

John Graham, Caroline Road, commented on re-evaluation of personal property.

Heidi Magro, Wachonnah Drive, commented on the monthly reports, the schools decreased enrollment and increased employment, and the state police monitoring traffic.

Item 17: Adjourn

MOTION 7: B. Ballinger made a motion to adjourn the meeting at 8:00 p.m. G. Pianka seconded the motion.

Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber
Recording Secretary

**TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
December 20, 2016**

Item 1: First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on December 20, 2016 at 7:00 p.m.

Members Present: First Selectman Glenn Pianka and Second Selectman Bill Ballinger and Selectman Carl Zorn

Members Absent: None

Item 2: Public Comments(s)

Raymond Barber, Goshen Road, commented on derby gate.

Item 3: Approve the minutes of Bozrah Board of Selectmen meeting of November 22, 2016

MOTION 1: B. Ballinger made a motion to accept the minutes of the Bozrah Board of Selectmen meeting of November 22, 2016 as presented. G. Pianka seconded the motion. C. Zorn abstained.

MOTION CARRIED

Item 4: Commission Appointments/ Zoning Board of Appeals:

Correction: Thomas Ververis appointment to regular position 11/22/16-11/22/21 to replace Mark Bennett who moved to Alternate Position

MOTION 2: B. Ballinger made a motion to appoint Thomas Ververis to a regular position 11/22/16 – 11/22/21 to replace Mark Bennett. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

Agriculture Commission:

Patricia Hibbard renewed appointment 12/15/16-12/15/19

Cara Kneser renewed appointment 12/15/16-12/15/19

Alternate Donald Lathrop 12/15/16-12/15/19

MOTION 3: C. Zorn made a motion to appoint Patricia Hibbard, Cara Kneser and Alternate Donald Lathrop 12/15/16-12/15/19. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Item 5: Senior Center Monthly Report

Item 6: State Police Monthly Report

Item 7: Municipal Agent for the Elderly Monthly Report

Item 8: Fire Marshal Monthly Report

Item 9: Old Business

Rte. 82 Water line:

C. Zorn reported there was no update. Reports should be expected in February.

Town Website:

G. Pianka reported the basic construct of the website is in place. There is a group of 4-5 volunteers interested in setting up the website.

B. Ballinger noted the website needs to be secure and eventually a professional should be hired.

DPW Trucks Update:

G. Pianka reported the truck should be delivered by the third week of January.

STEAP Grant:

B. Ballinger reported Jim Ericson submitted all forms, it may take up to 90 days for review.

Item 10: Public Comment(s)

Raymond Barber commented on the Rte 82 water line.

Item 11: Adjourn

MOTION: C. Zorn made a motion to adjourn at 7:28 p.m. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber
Recording Secretary