Chairman Michael O’Connor called to order the special meeting of the Bozrah Board of Finance (BOF) at the Bozrah Town Hall on Wednesday, April 22, 2015 at 7:00 p.m.

Members Present: Michael O’Connor, Michel Leask, Raymond Barber, Evan Gilman, Phil Lavallee, and Steve Seder.

Members Absent: None

There were 7 present in the audience: First Selectman Ballinger, Selectwoman Kitty McCue, Don Kniss, Ev Brown (Inland Wetlands Commission), Superintendent Dr. Gagliarducci, BOE Chair Deb Smith and BOE member Jonathan Gilman.

1. Workshop on 15/16 budget
   a. BOF members discussed comments on the budget made at the Public Hearing. Concerns included:
      i. Emergency Management expenses
      ii. Transfer Station recycling
      iii. Increase in Building Official’s salary – Should it be a full time position or shared with another town if possible?
      iv. Increase in salary of First Selectman’s Assistant from $10K to over $40K in 4 years
      v. 2 Assistants that First Selectman has – Eliminate one or significantly reduce the expense. There is only a small gap between the First Selectman’s salary and his Assistant (Director of Operations)
      vi. Need to plan for school roof repair/replacement
      vii. Handling of mutual aid
      viii. Town Clerk coverage – Should pay more for adequate training and to ensure that Town Clerk’s office is open during the posted schedule
b. Discussions were summarized as follows:
   i. Good questions and comments regarding management oversight.
   ii. Are we rubber stamping contract renewals? Have we done enough research to determine we are getting the best deal on our contracts?
   iii. Are we planning/preparing for upcoming/future expenses like the school roof.

c. It was noted that the increase in the Grand List is 1%.
d. The following items were also discussed:
   i. Health Insurance Savings (from an overestimate) identified at the BOS meeting – Will the BOE have the same savings? No they did not use the same estimate.
   ii. Percentage paid by employees for medical insurance – Did it go up? It was noted that town employees pay 10% and school employees pay 16% but school employees have a $2000 waiver and town employees do not. Should everyone pay the same? When comparisons are made sometimes a complete picture of the options is not considered. For example, benefits missed by one organization versus another are identified but at the same another benefit that exists for one but not the other is frequently overlooked.
   iii. Ray Barber suggested sending budgets back to both Boards and asking for a reduction to a 1% increase. This was not the consensus of the Board. Budget submissions are consistent with BOF guidelines and the five year plan for the Bozrah Budget.
   iv. Steve Seder commented on an article he read about some towns not signing the NFA contract because they are worried about state cost sharing.
   v. Should the town pay the First Selectman a fair salary so we can attract a Town administrator from outside the town? Is that a better configuration?
   vi. Do we have the best talent administering the town and providing the services as effectively as possible? Are town services balanced?
   vii. It was noted that the Rec Commission submitted a budget. Only $500 (related to the DARE program) was cut from the submitted budget. Also, the school provides the building at no cost to the Rec Commission and pays maintenance personnel to be on-site during building use.
viii. In response to a comment at the Public Hearing that 3 Senior accounts might exist, it was noted that only two Senior accounts exist.

ix. Fire Department Training – All Fire Departments have the same standards for training including volunteer fire departments.

x. Town Clerk assistant – Amount requested is not excessive at $12 per hour. The office of the town clerk needs to be open. Assistant will work 30 hours/week to cover medical leave.

xi. Affordable Care Act – What are the requirements for Health Insurance? How long does an employee have to work 30 hours per week to qualify?

e. Reviewed Budget Worksheet

i. ½ Mill is approximately a 2% tax increase.

ii. Are we willing to take the shortfall from the fund balance? The budget worksheet has a slightly declining trend. Fund Balance guideline is 5-8%.

iii. It was noted that there were some negative comments about the budget but overall there was a very small turnout and a small number of townspeople represented.

iv. Most board members are comfortable with the numbers.

v. Ray questioned what was wrong with adjusting budgets and identified some items that could possibly be cut.

1. With the increase in the fire department contract, is it necessary to keep $18,000 for Scott Cylinders in Capital Projects?

2. Is Emergency Management budget in Capital necessary/accurate?

3. Whose Blackberry is the $800 expense paying for?

4. Should Building Official be re-advertised or possibly split 50/50 with Franklin?

5. Are the two assistant positions to the First Selectman the best configuration?

vi. It was noted that all members of the Board of Selectman (BOS) agree on the budget for the Building Official position. BOS would like to improve efficiency of this process.

vii. The four new budgeted parking attendants for Maples Farm Park are not to pay existing volunteers. The expense is to attract new attendants. The line item is a grant pass through and is not an additional expense to the town.
f. Three options were identified:
   i. Accept budgets and move forward
   ii. Reject budgets and ask for changes
   iii. Wait a few weeks before we proceed – Waiting may provide more information about what Bozrah is getting from the state.
   Members discussed their availability for another Special Meeting in May.

g. **Motion #1: Phil Lavallee made a motion to table the budgets until May 18 when the BOF will have a better idea of where the fund balance will end up for this fiscal year and the state picture.**
   i. Evan Gilman seconded the motion
   ii. Discussion – Ray Barber would like to amend the motion to have the boards review their budgets to be sure they are making the best use of funds. No amendment was made.
   iii. Motion passed. 5 in favor, 1 opposed (Ray Barber)
   iv. Special meeting of the BOF will be held on May 18, 2015 to act on budgets.

2. Act on a request from the BOS that $10,000 of the $34,617 received from CIRMA for the F550 engine fire be transferred to the 14/15 budget line item 190/54065 to repair the truck damaged in that fire.
   a. First Selectman Ballinger provided documentation on funds received from CIRMA for a totaled dump truck due to an engine fire. He also provided an estimate for purchasing parts needed by the town to repair the truck (a new truck is $60K+). The engine to be purchased is used and reconditioned.
   b. **Motion #2: Phil Lavallee made a motion to transfer from the General Fund $10,000 of the $34,617 received from CIRMA for the F550 engine fire to the 14/15 budget line item 190/54065 to repair the truck damaged in that fire.**
   c. Michel Leask seconded the motion.
   d. Motion passed unanimously.

3. Adjournment
   a. **Motion #3: Phil Lavalle made a motion to adjourn the meeting.**
   b. Michel Leask seconded the motion.
   c. Meeting adjourned at 8:40 pm.

Respectfully submitted for the Board,
Michel Leask
BOF Secretary
The Bozrah Board of Finance will hold a special meeting on Monday, 18 May 2015 at 7:00 pm in the meeting room of the Bozrah Town Hall.

1. Workshop on the 15/16 budget.
2. Possible action on the 15/16 budget
3. Appoint an auditor for the fiscal year ending 30 June 2015

Michael J. O’Connor
Chairman
Bozrah Board of Finance
Special Meeting
Fields Memorial School Multi-Purpose Room
June 3, 2015

Chairman Michael O’Connor called to order the special meeting of the Bozrah Board of Finance (BOF) in the Fields Memorial School Multi Purpose Room on Wednesday, June 3, 2015 at 7:30 p.m.

**Members Present:**
Michael O’Connor, Michel Leask, Evan Gilman, Phil Lavallee, and Steve Seder

**Members Absent:** Raymond Barber

There were 7 present in the audience: First Selectman Ballinger, Selectwoman Kitty McCue, Town Treasurer Diana Santo, BOE Chair Deb Smith, Ev Brown (Inland Wetlands Commission), Bill Brown and Shelley Lavallee.

1. Discuss and set the mill rate for FY 15/16.
   a. Chairman Mike O’Connor handed out several documents including:
      i. Column chart of the total amount of the budget for each FY since FY90/91
      ii. Line graph of the mill rate since FY89/90
      iii. Four versions of the Bozrah Budget with 6 Years of budget estimates
         1. Version 1 – a .5 mill rate increase for FY 15/16 followed by no mill rate in each year through FY20/21
         2. Version 2 – .25 mill rate increase each year through FY20/21
         3. Version 3 – .5 mill rate increase each year through FY20/21
         4. Version 4 – .25 mill rate increase for FY15/16 followed by a .5 mill rate increase for each year through FY20/21
   b. The board discussed the handouts and the changes in the budget reserve for each of the options.
   c. **Motion #1:** Steve Seder made a motion to set the mill rate at 27 for the FY15/16. Phil Lavallee seconded the motion. Motion passed unanimously.

2. Adjournment
   a. **Motion #2:** Phil Lavalle made a motion to adjourn the meeting. Steve Seder seconded the motion. Meeting was adjourned at 7:45 pm.

Respectfully submitted for the Board,
Michel Leask
BOF Secretary
The Bozrah Board of Finance will hold a special meeting on Wednesday, 3 June 2015 at 7:30 pm following the Annual Town Meeting in the Multi-Purpose room at Fields Memorial School located at 8 Bozrah Street Extension in the Town of Bozrah.

1. Discuss and set the mill rate for FY 15/16

Michael J. O’Connor
Chairman
Special Meeting
Bozrah Board of Finance
Bozrah Town Hall
September 1, 2015

Chairman Michael O’Connor called to order the special meeting of the Bozrah Board of Finance (BOF) at the Bozrah Town Hall on May 18, 2015 at 7:32 p.m.

Members Present:
Michael O’Connor, Steve Seder, Evan Gilman, Raymond Barber and Michel Leask.

Members Absent: None.

Others present: First Selectman Bill Ballinger and Selectman Carl Zorn.

Item #1. Discussion/possible action on Renova Partners, LLC, Brightfields Development, LLC’s 20 year “straight line average” real and personal property tax proposal for the solar farm on Brush Hill Road. (This has been approved by the Board of Selectmen (BOS) contingent upon approval of the BOF. This will also need final approval at a town meeting.)

There was a discussion regarding developing the proposed solar farm on Brush Hill Road and the 20 year “straight line average” real and personal property tax. The BOF agreed that reviewing a formal contract with the BOS is necessary before the BOF will take any action on the tax issue proposal.

MOTION #1: M. Leask made a motion to recommend that the First Selectman have a formal contract drafted for the proposed solar farm on Brush Hill Road and to present such document to the BOF for their review and approval. This contract also has to be approved by the BOS before obtaining final approval at a Town meeting. P. Lavallee seconded the motion. Vote unanimous - MOTION CARRIED
Item #2. Review and approve a request to the Board of Finance for FY 2014/2015 General Government and Capital Budget Line Item transfers.

B. Ballinger noted that Line Item #109 Legal Fees – Town Council is over budget by $4,966 and this should go to a Town Meeting for approval as this is the second overage in same fiscal year.

MOTION #2: M. Leask made a motion to accept the General Government transfers requested by the First Selectman for Line Items totaling $53,598. R. Barber seconded the motion.
Vote unanimous – MOTION CARRIED

MOTION #3: R. Barber made a motion to approve the transfers recommended by the First Selectman for Capital Line Items of $14,806. E. Gilman seconded the motion.
Vote unanimous – MOTION CARRIED

B. Ballinger will schedule a Town Meeting to request approval of the General Government and Capital Budget Line Items FY 2014/2015.

Michael O’Connor stated the BOF Quarterly Meeting will be held on September 21, 2015 at 7:00 p.m. in the Meeting Room at the Bozrah Town Hall.

MOTION #4: Raymond Barber made a motion to adjourn the meeting at 8:20 p.m. Steve Seder seconded the motion.
Vote unanimous -- MOTION CARRIED

Respectfully submitted for the Board,

Bev Onsager
Recording Secretary

Attachments:
~Final 30 June 2015 Balance for General Government and Capital Line Items (As of 1 September 2015)
~Transfers Into/From General Government Line Items
~Transfers Into/From Capital Line Items
Special Meeting
Bozrah Board of Finance
Bozrah Town Hall
September 1, 2015

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Members Present:
Michael O’Connor, Steve Seder, Evan Gilman, Raymond Barber and Michel Leask.

Members Absent: None.

Others present: First Selectman Bill Ballinger and Selectman Carl Zorn.

Item #1. Discussion/possible action on Renova Partners, LLC, Brightfields Development, LLC’s 20 year “straight line average” real and personal property tax proposal for the solar farm on Brush Hill Road. (This has been approved by the Board of Selectmen (BOS) contingent upon approval of the BOF. This will also need final approval at a town meeting.)

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Vote unanimous - MOTION CARRIED
**Item #2.** Review and approve a request to the Board of Finance for FY 2014/2015 General Government and Capital Budget Line Item transfers.

B. Ballinger noted that Line Item #109 Legal Fees – Town Council is over budget by $4,966 and this should go to a Town Meeting for approval as this is the second overage in same fiscal year.

**MOTION #2:** M. Leask made a motion to accept the General Government transfers requested by the First Selectman for Line Items totaling $53,598. R. Barber seconded the motion.
Vote unanimous – **MOTION CARRIED**

**MOTION #3:** R. Barber made a motion to approve the transfers recommended by the First Selectman for Capital Line Items of $14,806. E. Gilman seconded the motion.
Vote unanimous – **MOTION CARRIED**

B. Ballinger will schedule a Town Meeting to request approval of the General Government and Capital Budget Line Items FY 2014/2015.

Michael O'Conner stated the BOF Quarterly Meeting will be held on September 21, 2015 at 7:00 p.m. in the Meeting Room at the Bozrah Town Hall.

**MOTION #4:** Raymond Barber made a motion to adjourn the meeting at 8:20 p.m. Steve Seder seconded the motion.
Vote unanimous -- **MOTION CARRIED**

Respectfully submitted for the Board,

Bev Onsager
Recording Secretary

Attachments:
~ Final 30 June 2015 Balance for General Government and Capital Line Items (As of 1 September 2015)
~ Transfers Into/From General Government Line Items
~ Transfers Into/From Capital Line Items
### FINAL 30 June 2015 Balance For General Government & Capital Line Items
(AS OF 1 Sept 2015)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<td>109</td>
<td>Legal Fees - Town Counsel</td>
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<td>190</td>
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<td>$20,374</td>
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**Sub Total General Government**  $53,598  $61,797
**Sub Total Capital**  $20,374

**Total**

Projected General Surplus (Deficit)  $8,199
Projected Capital Surplus (Deficit)  $20,374
Total Surplus (Deficit)  $28,573
General Gov and Capital Budget Transfer Request FY 14/15

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<thead>
<tr>
<th>Transfers Into Following General Gov Line Items</th>
<th>Amount</th>
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<tr>
<td>100 Selectman</td>
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<tr>
<td>103 Registrars</td>
<td>$50</td>
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<td>105 Board of Finance</td>
<td>$751</td>
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<td>108 Tax Collector</td>
<td>$1,189</td>
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<td>$813</td>
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<td>114 Town Hall Operations</td>
<td>$5,930</td>
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<tr>
<td>116 Planning &amp; Zoning</td>
<td>$11,286</td>
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<tr>
<td>127 Maple Farms</td>
<td>$225</td>
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<td>128 Maples Farm Park Commission</td>
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<td>136 Street Lighting</td>
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<td>137 Transfer Site</td>
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<td>161 Political Subdivisions</td>
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<td><strong>Total</strong></td>
<td><strong>$53,598</strong></td>
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<th>Transfers from Following General Gov Line Items</th>
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<td>135 Town Vehicle Fuel</td>
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<td><strong>Total</strong></td>
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<tr>
<td>Transfers Into Following Capital Line Items</td>
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<tr>
<td>190/54060  Fire Dept Equipment</td>
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<td>190/54068  Addition DPW (Fuel Tanks)</td>
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<td>190/55007  Wastewater Project</td>
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<td><strong>Total</strong></td>
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<table>
<thead>
<tr>
<th>Transfers From Following Capital Line Items</th>
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<tr>
<td>190/54067  Town Wide Guide Rails</td>
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<td>190/52083  Drainage Projects</td>
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</tbody>
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Projected General Budget Net Surplus: $8,199
Projected Capital Budget Net Surplus: $20,374

2014/2015 Projected Return to General Fund: $28,573
Regular Meeting  
Bozrah Board of Finance  
Fields Memorial School  
September 21, 2015  

Chairman Michael O’Connor called to order the regular meeting of the Bozrah Board of Finance (BOF) at the Bozrah Town Hall on Monday, September 21, 2015 at 7:02 p.m.  

Members Present:  
Michael O’Connor, Steve Seder, Evan Gilman, Michel Leask, Raymond Barber and Phil Lavallee.  

Others present: First selectman Bill Ballinger, Tax Collector Nancy Renshaw and Treasurer Diana Santo.  

REVIEW AND APPROVE MINUTES:  

MOTION #1: Raymond Barber made a motion to approve the minutes of March 30, 2015 Quarterly Meeting. Phil Lavallee seconded the motion.  
Vote unanimous – MOTION CARRIED  

MOTION #2: Evan Gilman made a motion to approve the minutes of the April 20, 2015 Public Hearing. Raymond Barber seconded the motion.  
Steve Seder abstained. – MOTION CARRIED  

MOTION #3: Michel Leask made a motion to approve the minutes of April 14, 2015 Special Meeting. Raymond Barber seconded the motion.  
Evan Gilman abstained. -- MOTION CARRIED  

MOTION #4: Michel Leask made a motion to approve the minutes of April 22, 2015 Special Meeting. Evan Gilman seconded the motion.  
Vote unanimous – MOTION CARRIED  

MOTION #5: Steve Seder made a motion to approve the minutes of the May 18, 2015 Special Meeting. Michel Leask seconded the motion.  
Phil Lavallee abstained. -- MOTION CARRIED  

MOTION #6: Michel Leask made a motion to approve the minutes of the June 3, 2015 Special Meeting. Steve Seder seconded the motion.  
Raymond Barber abstained. -- MOTION CARRIED  

MOTION #7: Michel Leask made a motion to approve the minutes of the September 1, 2015 Special Meeting. Evan Gilman seconded the motion.  
Vote unanimous – MOTION CARRIED
TREASURER’S REPORT:
Diana Santo stated there was a typographical error for the Open Space Withdrawals amount. The correct amount for that entry should be $0.00 and not $0.99 as listed. All the balances printed are as of August 30, 2015. Raymond Barber inquired about the balance for the Memorial Day Parade fund as he was of the opinion that there was quite a bit of money remaining to buy a PA system. There is about $1,000 remaining for that due to amount of donations received.

TAX COLLECTOR’S REPORT:
Nancy Renshaw reported that about 60% of the taxes due August 1 were collected during the month of July. As of September 17, 2015 about $61,000 in interest has been paid for 2008 through 2014 for delinquent taxes. Two tax sales were held on June 18, 2015 and one person bought both properties and immediately paid $48,000 in back taxes.

There are delinquent taxes due on the property at 314 Bozrah Street. The owner has paid in full the 2014 taxes, but still owes $52,000 for previous years. The Tax Collector is waiting on the bankruptcy court to determine if the Town will receive $52,000 in delinquent taxes. There was concern about this property being a clean-up site, but the CT DEEP has determined this is not a hazardous site.

There is about $311,000 delinquent taxes owed from 1999 through 2014 on personal property such as campers, trailers and cars. Delinquent notices have been sent out, but many of the people have not responded and may be long gone. For the current tax year, the second payment due in January 2016 should collect $2,400,000.

BOARD OF SELECTMAN REPORT and BOARD OF EDUCATION: 15/16 first quarter status report.

Bill Ballinger stated he did not prepare a written report, but the Town is generally in good shape in the first quarter of this fiscal year. Also, he didn’t see anything to be concerned about at this time.

The Town Clerk has been out for surgery and her assistant has been paid $1,560 out of the budgeted $1,700 line item. The Town Clerk is scheduled to be out again for back surgery and the assistant will be needed to work during that absence. The next Selectman will have to request additional funding for the assistant. Michael O’Connor commented that when the need is determined, that is when the BOF will need to take action.

In advance of the winter season, 150 tons of salt has been delivered, costing $13,000.
Superintendent Paul Gagliarducci did not attend this quarterly meeting. Prior to the meeting, the Superintendent emailed Bill Ballinger the BOE 2014 – 2015 Monthly Expenditure Report for 6-30-15 as of 7-28-15. Due to his absence, the BOF was not able to properly address the final budget due to a $9,170.98 deficit prior to consideration of the $21,729.24 security grant. This may be an audit issue because of when the work was completed and how the funds were received and paid for by security grant. Raymond Barber doesn’t understand why Superintendent Paul Gagliarducci didn’t designate someone to represent him in his absence at this meeting. Michael O’Connor will ask Paul Gagliarducci for an explanation and will provide feedback for the BOF. Going forward there should be BOE administrative representation at these quarterly meetings.

**AUDIT UP-DATE**

The auditors have about 3 or 4 more days of work and hope to finish the audit by mid to late October. Michael O’Connor stated when the audit is finished, there should be a special BOF meeting in November.

**BRIGHTFIELDS/SOLAR CITY PILOT UPDATE**

Bill Ballinger stated that the Town Attorney Jeffrey Londregan had responded to concerns regarding the Solar Farm. Mike Sanger of Brightfields informed Bill Ballinger that he has forwarded the Solar Farm Agreement to their attorney for review.

There is concern that the Pilot if just for personal property and the spreadsheet doesn’t include any actual real property. If the Solar Farm goes out of business or reduces capacity during the first 6 years, the Town may not receive all the contracted tax payments that had been deferred.

Evan Gilman raised concerns about Section 10 of the Agreement concerning No Audits, Inspection of Records or Declarations. The Board would like more accountability for property declarations as well as to require the same protocol as other businesses for annual personal property declarations. Raymond Barber specifically expressed concern about the last sentence in Section 9 No Additional Tax Benefits. It was the consensus of the Board to have our Attorney Londregan review all these concerns.

**UPDATE ON POTENTIAL COSTS TO EXTEND NPU WATER UP ROUTE 82 TO SOUTH ROAD**

Bill Ballinger commented that Mark Decker of Norwich Public Utilities (NPU) is looking into CT DEEP for a clean water grant to help with extending city water on Route 82 from the Norwich city line to gas station/convenience store. If approved, the DEEP grant would cover 50% of the $1,000,000 cost. The big cost for this project is digging for the pipes. The BOS and BOF would have to approve this project before presenting plans to the Town for their decision. Bill Ballinger stated that installing water on Route 82 has economic development potential. TCE’s are in the upper aquifer and wells are being monitored down to the former Beauty Barn.
Allegedly the dry cleaner was dumping these chemicals into their septic system. The $1,000,000 installation cost would be 1,200 feet short of the Montville town line.

**STATE OF CONSULTING CONTRACT WITH WOODWARD & CURRAN**

B. Ballinger is waiting for a response from at Woodward & Curran for the cost of terminating our contract for the proposed municipal waste water lines. There is a question of whether to stop the USDA application at this time or to complete this application, and file it away for possible plans in the future.

Bill Ballinger commented that the Governor Malloy has proposed $100,000,000 in cuts that will affect a lot of people. Most cities and towns will be affected with their PILOT Program. Bozrah only receives $5,000 for the PILOT Program and the proposed cuts should not have a direct impact on our projected income at this time.

Bill Ballinger mentioned some good news on the Air Gas plant. The company has plans for a $30,000,000 expansion program as the current equipment is about 25 to 30 years old and is approaching its life expectancy. Air Gas plans to bring in another plant of similar size on the same site, shut down the old, refurbish and still produce separation product.

Michael O’Connor announced that the next regular BOF quarterly meeting will be on December 14, 2015. If the Town audit is completed by October, he will call for a BOF special meeting in November.

Raymond Barber inquired if it necessary to only approve minutes at the quarterly meeting.

Steve Seder made a motion to adjourn the meeting at 8:02 p.m. Evan Gilman seconded the motion.

*Vote unanimous – MOTION CARRIED*

Respectfully submitted for the Board,

Bev Onsager
Recording Secretary
The Bozrah Board of Finance will hold a special meeting on Tuesday, 24 November 2015 at 7:00 pm in the meeting room of the Bozrah Town Hall.

1. Pilot Contract, Renoca Partners LLC Bright fields Development LLC. Solar Panel Insulation (Brush Hill)

Michael J. O’Connor
Chairman
Chairman Michael O’Connor called to order the special meeting of the Bozrah Board of Finance (BOF) in the Meeting Room of the Bozrah Town Hall on Tuesday, November 24, 2015 at 7:00 p.m.

Members Present:
Michael O’Connor, Michel Leask, Ray Barber, Evan Gilman, Phil Lavallee, and Steve Seder

Members Absent: None

First Selectman, Glenn Pianka and Second Selectman, Bill Ballinger were in the audience.

1. Review Pilot Contract: Property Tax Payment Agreement Between the Town of Bozrah and Solar City (Renoca Partners LLC, Bright Fields Development LLC, Solar Panel Insulation - Brush Hill)
   a. Members of the Board of Finance identified their concerns with the pilot contract.
      i. Several BOF members stated they were in favor with the intent of the contract and the leveled tax payments.
      ii. Members expressed concerns with some of the details of the pilot contract particularly Section 6 (Changes to Facility), Section 10 (No Audits, Inspection of Records or Declarations) and Schedule A (Tax Payment Schedule).
   b. Ray Barber shared some issues about solar energy that were shared at a workshop he attended at the firehouse.
      i. Solar panels are susceptible to lightning strikes
      ii. Material content of solar panels is toxic when they burn
      iii. Solar Panels produce a humming noise
   c. Members of the committee collectively discussed their concerns with the pilot contract and made the following recommendations to the Board of Selectman:
      i. Need clarification regarding the identity of the partners collectively represented by the “company” in the pilot contract. The roles of Brush Hill Solar Land LLC and Solar City Corporation need to be specified as well as what each partner owns and who is marketing the energy.
ii. The definitions of “facility” and “property” need clarification. How are they different? They appear to overlap. Why does section 6 specify changes to facility as opposed to property?

iii. Annual filing of personal property declaration should be required. Need a better definition of what property is taxable.

iv. Section 6 needs clarification. Why does section 6 depend on the rated summer capacity in megawatts as opposed to the property value? Are we taxing megawatts or property? How will expansion to the facility be determined? This language is confusing.

v. Tax Payment Schedule (Schedule A) needs to include the details used to derive it.
   1. What property is included and it’s initial value – these values need to be determined after the final installation.
   2. Clarify that all real estate will be taxed by the assessor at the current mill rate.
   3. Identify assumed mill rate and mill rate escalation
   4. Provide depreciation schedule
   5. Specify payment dates and amounts (2 per year, 20 year time frame)
   6. We need a schedule for making the town whole if facility shuts down before 20 years.

vi. Contract needs to be presented and approved at a town meeting.
   d. The Board of Finance is after a more workable document for the town. We don’t have that yet. The Board of Finance is recommending to the Board of Selectman that they consider the concerns identified above to modify the pilot contract before they present it to the town.

2. Adjournment
   a. Motion #1: Ray Barber made a motion to adjourn the meeting. Evan Gilman seconded the motion. Meeting was adjourned at 8:07 pm.

Respectfully submitted for the Board,
Michel Leask
BOF Secretary