

**TOWN OF BOZRAH**  
**REGULAR MEETING**  
**BOARD OF SELECTMEN**  
**BOZRAH TOWN HALL**  
**March 15, 2016**

First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on March 15, 2016 at 7:00 p.m

**Members Present:** First Selectman Glenn Pianka, Second Selectman Bill Ballinger and Selectman Carl Zorn.

Others Present: Nine members of the public.

**Item A:** Review and approve the minutes of the February 16, 2016 regular meeting.

**MOTION 1:** C. Zorn made a motion to approve the minutes of the February 16, 2016 regular meeting as amended. B. Ballinger seconded the motion.  
Vote unanimous – **MOTION CARRIED**

Review and approve the minutes of the February 19, 2016 special meeting.

**MOTION 2:** B. Ballinger made a motion to approve the minutes of the February 19, 2016 special meeting as amended. C. Zorn seconded the motion.  
Vote unanimous – **MOTION CARRIED**

**Item B:** Public Comments (limit of 3 minutes per individual)

Raymond Barber, Goshen Road, Bozrah contacted the Public Utilities Regulatory committee and they sent him all correspondence relating to the contracts.

G. Pianka notified the Bozrah Public Utilities Commission that this exists.

**Item C:** Receive Correspondence

No written correspondence.

**Item D:** New Business

**1. Board of Assessment Appeals**

G. Pianka nominated Bill Roberts to fill the vacancy on the Board of Assessment Appeals, term expiring 11/21/2017.

**MOTION 3:** B. Ballinger made a motion to appoint Bill Roberts to fill the vacancy on the Board of Assessment Appeals, term expiring 11/21/2017. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

2. Primary – 04/26/2016 – change of venue

The registrars request to change the venue of the primary elections from Fields Memorial School to the Senior Center. This is due to school still being in session with no added security.

**MOTION 4:** B. Ballinger made a motion to change the venue of the primary elections from Fields Memorial School to the Senior Center. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

3. DOT Community Connectivity Program

G. Pianka described the DOT Community Connectivity Program as a possible program to put in and restore sidewalks from the center of town to Haughton Rd.

4. STEAP Grant

B. Ballinger explained that the \$500,000 STEAP grant to be used for engineering on the wastewater project. There is a meeting Friday March 18, 2016 with Woodard & Curran and there are plans to set up a meeting with Lenard Engineering to come up with a proposal.

G. Pianka explained that to get the engineering completed for this project would ensure that the pipeline Eversource plans to put in the same area wouldn't affect this project.

5. LoCip 03/01/2016 – 10/01/2016 Application

G. Pianka explained the need for new storm drains on Wachonah Drive. This should be done within two to three years. There are plans to examine and identify the drains that need repairs.

6. EMPG Resolution

G. Pianka requested that the Emergency Management Performance Grant be used to repair the transfer switch at Fields Memorial School.

**MOTION 5:** B. Ballinger made a motion for G. Pianka to sign and execute the Emergency Management Performance Grant. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

**7. Human Resources Person**

G. Pianka stated that there have been no commitments to anyone for the Human Resources person. The Fields Memorial School Superintendent doesn't wish to expand the budget for a Human Resources person.

Paychex Services, for \$375 a week (\$19,500 a year) with a \$3,100 start up fee on a non-contract basis, would create an employee handbook and job descriptions. The service would also show red flags when an employee is noncompliant. The employees would be responsible for noncompliance to the handbook instead of the town.

C. Zorn stated that they had worked with Paychex Services before and the service backed out. He suggested they try to get credit for the services they paid for before and didn't receive.

**8. Prior Audit Findings/ Corrective Action Plan**

B. Ballinger sent a copy of the Audit from two years ago to G. Pianka.

Sandra E. Welwood, LLC proposed a new contract. G. Pianka will forward this to the Board of Finance.

**Item E: Old Business**

**1. Belfor Services**

G. Pianka requested to sign the nonmonetary Red Alert Service agreement.

**MOTION 6:** B. Ballinger made a motion to approve the Red Alert Service Agreement. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

**2. Rt. 82 / Wawecus Hill / Noble Hill  
Rt. 87 / Stockhouse**

G. Pianka stated that SECOG did an accident study from 1995-2015 that showed the percentage of various types of accidents. C. Zorn is working on the waterline on Rt. 82 and G. Pianka feels that the DOT should be contacted on the dangers of these areas.

### 3. Rt. 82 Water Line Project

C. Zorn met with CLA Engineers Inc, Lenard Engineering and Anchor Engineering for proposals on the design of the water line. All three had similar costs of about \$60,000.

B. Ballinger suggested that Anchor Engineering be hired because of their experience with bridges.

**MOTION 7:** C. Zorn made a motion to approve Anchor Engineering the engineer of choice pending approval of cost. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

### 4. Soccer Field – Fields Memorial School

G. Pianka explained that there will be a meeting held between the Board of Education, the Board of Selectmen, the Recreation Commission and the Bozrah Youth League to determine what is to be done on the project.

### 5. Bialowas Property

Nancy Renshaw there is a March 31, 2016 court date and she expects a settlement of \$162,000. The town would settle to receive payments over 48 months on the back taxes of the property from 2007 to 2013. The federal court will ensure payments are being made.

**MOTION 8:** B. Ballinger made a motion to make a settlement of payments over 48 months. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item F:** Such other business as the board may vote to hear

G. Pianka directed Fire Chief Sholes.

Chief Sholes requested that the fire department sell the 1999 rescue truck, out of service, for \$3,500. Chief Sholes also requested that the fire department sell the 2001 Tahoe, out of service, for \$250.

**MOTION 9:** B. Ballinger made a motion to add the requests to sell the fire department trucks to the agenda. C. Zorn seconded the motion.

Vote unanimous – **MOTION CARRIED**

**Item G:** Fire Department Trucks

**MOTION 10:** B. Ballinger made a motion to approve the request of Chief Sholes to sell the 1999 rescue truck for \$3,500 and the 2001 Tahoe for \$250. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item H:** Final Public Comments (limit of 3 minutes per individual)

Nancy Renshaw, Tax Collector, commented on the difficulty without an Assessors Clerk. G. Pianka had met with a candidate for this position, Kathy Strong. C. Zorn recommended hiring Kathy Strong for temporary Assessors Clerk.

**MOTION 11:** C. Zorn made a motion to add the hiring of Kathy Strong as temporary Assessors Clerk to the agenda. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

Raymond C. Barber, Goshen Road, Bozrah, commented on the STEAP grant, the sidewalks, the Rt. 82 water line and the Paychex service.

Barbara MacFayden, Cedar Lane, Bozrah, asked the dates of the upcoming special meetings.

**Item I:** Kathy Strong – Temporary Assessors Clerk

**MOTION 12:** C. Zorn made a motion to hire Kathy Strong as temporary Assessors Clerk. B. Ballinger seconded the motion.

Vote unanimous – **MOTION CARRIED**

The members made the upcoming special meeting dates:

- March 18, 2016 6:00p.m.
- March 22, 2016 6:00 p.m.

**MOTION 13:** B. Ballinger made a motion to adjourn the meeting at 8:30 p.m. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber

Recording Secretary