

BOZRAH BOARD OF FINANCE
Regular Meeting
Bozrah Town Hall
1 River Road, Bozrah, Ct 06334
March 20, 2017

Item 1: Chairman Michael O'Connor called the regular meeting of the Bozrah Board of Finance (BOF) to order at 7:00 p.m.

Members Present: Michael O'Connor Michel Leask, Raymond Barber, Phil Lavallee, Steve Seder

Members Absent: Evan Gilman

Others Present: Glenn Pianka (First Selectman), Bill Ballinger (Second Selectman), Carl Zorn (Selectman), Nancy Renshaw (Tax Collector), Diana Santo (Treasurer), Mark Westkott (Principle), Deb Smith (BOE Chair), Ev Brown

Item 2: Public Comments

No public comments.

Item 3: Review and Approve the minutes from the 12 December 2016 quarterly meeting

M. Leask noted under Item 3 "highest output placements" should be changed to "out placed".

MOTION 1: M. Leask made a motion to approve the corrected minutes for the meeting on December 12. 2016. R. Barber seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 4: Report from the Treasurer

Diane Santo noted there was an issue with payroll and account balances. D. Santo presented the board with the Budget vs. Actual. She noted under item 4211 there is a \$21,729.24 security grant. D. Santo also noted on item 44000 Miscellaneous Revenue.

Item 5: Report from the Tax Collector

Nancy Renshaw reported 98.7% of taxes have been collected so far. \$75,000 outstanding will come in. N. Renshaw also noted many people are forgetting to pay their taxes in January. She suggested they send out notices in December. This will

cost about \$280 for mailing. N. Renshaw also noted they could budget to receive a higher amount of supplemental motor vehicle taxes due to the current trend.

Item 6: Board of Selectmen and Board of Education: 16/17 budget status report

Board of Selectmen:

G. Pianka noted under item 134 DPW Town Garage reads 426% but it is likely due to coding issues. G. Pianka noted that for the Rec Field, the Transfer Station and Maples Farm Park the porta toilets were budgeted too high because they are signed on a three contract with the company. G. Pianka stated the board will likely spend their full capital budget this year.

Board of Education:

Mark Westcott noted a student from the Norwich Public School system will be attending Fields Memorial School. Norwich Public Schools will pay \$11,000 for transportation and tuition.

Item 7: Receive FY 2017/2018 budget requests from the Boards of Selectman and Education

Board of Selectmen:

G. Pianka stated the Board of Selectmen will meet 3/21 to draft a budget.

Board of Education:

Mark Westcott presented the Board with the Board of Education's FY 2018 budget.

Item 8: Establish budget meeting schedule

Tuesday April 4, 2017 7:30 p.m.– Special meeting to receive Board of Selectmen's budget at Town Hall.

Wednesday April 19, 2017 7:00 p.m. – Public hearing at Fields Memorial School

Thursday April 25, 2017 7:00 p.m. – Board of Finance meeting workshop at the Town Hall.

Item 9: Such other business as the Board may vote to hear

MOTION 2: R. Barber made a motion to add the Pam and Scott Contino's stonewall accident to the agenda. S. Seder seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 10: Scott and Pam Contino stonewall

G. Pianka presented the Board with a transfer request of funds for Pam and Scott Contino. The town attorney reviewed the matter.

MOTION 3: R. Barber made a motion to receive and authorize a check for \$3,628.66 for the treasurer from the general fund. P. Lavallee seconded the motion.
Vote unanimous – **MOTION CARRIED**

Item 11: Final Public Comment

No public comments.

Item 12: Adjourn

MOTION 4: P. Lavallee made a motion to adjourn the meeting at 8:23 p.m. R. Barber seconded the motion.
Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the board,

Heather Barber
Recording Secretary