

**TOWN OF BOZRAH
TOWN HALL
1 RIVER ROAD
BOZRAH, CONNECTICUT 06334**

The **Bozrah Board of Selectmen** will hold a **REGULAR MEETING** on **Tuesday, June 16, 2020 at 7:00 PM** using the computer meeting app zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/98319785300?pwd=UjU5Y3ZMZGtOVEFUdkYzUS9hU1NpZz09>

Meeting ID: 983 1978 5300

Password: 1Nj4MJ

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Germantown)
- +1 346 248 7799 US (Houston)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)

Meeting ID: 983 1978 5300

Password: 239453

AGENDA

- 1) Call to order/attendance
- 2) Public comment(s)
- 3) Approve minutes of BOS REGULAR Meeting of May 19, 2020
- 4) First Selectman Update
 - a. Scott Hill drainage project pipe installed and backfilled, cleanup operations ongoing
 - b. Street sweeping operations completed, catch basin cleanings completed
 - c. Discussion about 15MPH street postings-not enforceable, not registered with state, should we remove?
 - d. Discussion and permission for Bozrah Historical Society to place historic plaque on the former railroad terminus site on Town property at the corner of Stockhouse Road and Fitchville Road
 - e. Request from Rogan family to place an additional memorial tree along the new maple tree line at the same location

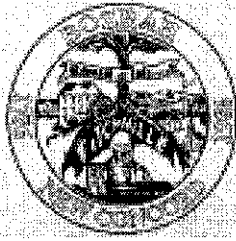
- 5) Monthly Report - Fire Marshal
- 6) Monthly Report - Senior Services Coordinator/Municipal Agent
- 7) Monthly Report - State Police May, 2020
- 8) Monthly Report - Bozrah Food Bank
- 9) Emergency Election Procedures
- 10) Bozrah Rural Cemetery
 - a. Progress in converting accounts to be associated with the town
 - b. Progress in completing road improvements
- 11) Commission Reappointments
 - a. Inland Wetlands Commission
 - i. Scott Taylor: 2/1/2020 to 1/31/2023
 - ii. Steve Brunetti: 2/1/2020 to 1/31/2023
 - iii. Thomas Main Sr.: 2/1/2020 to 1/31/2023
 - b. Planning and Zoning Alternates
 - i. Stephen Coit: 5/31/2020 to 5/31/2023
 - ii. Frank Driscoll: 5/31/2020 to 5/31/2023
 - c. Maple Farm Park Commission
 - i. Jon Kemp: 12/15/2020 to 12/15/2023
 - ii. Brandon Lathrop: 12/15/2020 to 12/15/2023
 - iii. Glenn Pianka-to fill vacancy: 2/15/18-2/15/21
 - iv. Gina Bitgood-Alternate: 6/30/2020 to 6/30/2023

12) Such other business that the Board sees fit

13) Public Comment(s)

14) Adjourn

Carl L. Zorn-First Selectman



**OFFICE OF THE FIRE MARSHAL
TOWN OF BOZRAH**

**TOWN HALL
1 RIVER ROAD**

BOZRAH, CT. 06334

Telephone: (860) 889-2689 • Fax: (860) 887-5449

06/11/2020

Carl Zorn, First Selectman
Town of Bozrah
1 River Rd
Bozrah CT 06334

Carl,

The following are activities conducted by the Fire Marshal's Office between 05/10/2020 thru 06/09/2020;

- Review of communications from the State of Connecticut DEMHS
- Data entry into fire department data base
- Communications with DEMHS for COVID-19 supplies for Town of Bozrah Businesses
- Co-ordination with Uncas Health District on First Responders notification of COVID-19 positive patient location
- Blasting Permit 17 Schwartz Rd
- Virtual on-line fire marshal continuing education program 5/20/2020- 3 hours
- Underground Tank removal 16 Goulart Drive
- Installation of Fire Hydrant markers on new hydrants on Salem Tnpke. & Noble Hill Rd.
- Virtual on-line fire marshal continuing education program 6/3/2020 - 3 hours
- Communications with Elmbrook Senior Housing on fire alarm issues

Annual Fire safety inspections;

- Bozrah Congregational Church
- St. John's Church
- Leffingwell Baptist Church
- Bozrah Senior Center/ Recreation Building
- Maple Farm
- Bozrah Town Hall
- Bozrah Public Works Garage

Submitted,

Thomas E Main Jr., Fire Marshal
Town of Bozrah

MAY 2020 SENIOR REPORT

- May was a quiet month. I have been in contact with several seniors in town and they are doing well. I even spoke with one of our seniors who is currently in California with family and unable to fly home as of yet. I am so happy to report they all stayed healthy. They are eager to come back to the center and I told them I'd keep them posted. Last month there was supposed to be a ZOOM call with the Governor for all Senior Center directors to be a part of. There ended up being a glitch in the system and most were unable to participate, including myself. I do receive updates and info from Sandra Leubner with the Center on Aging and disabilities. I am hoping we will be able to open come July. I'm not sure when the State of Emergency will be lifted from Bozrah. Looking forward I am thinking we will open for activities and shopping trips only. I am thinking we may hold off serving lunch right away and only seat 3-4 people at a table.

-I spoke with John Roode (executive director for ECTC) about ideas on how we will reopen. He is thinking of having no more than 4 seniors on the bus at a time. We discussed maybe doing shopping trips on Fridays where the senior bus would act like a shuttle bringing 3-4 at a time and dropping off and going back to the center to pick up 3-4 more and once back to the store pick up those ready to return. I'm not sure as of this moment how many would want to utilize this service, but it is an option we are looking at.

-Thank you to the town for supplying us with face masks and a thermometer. I also had a friend that donated homemade masks for each of my seniors. I think it's very important that the Bozrah Senior Center be cleaned thoroughly before we reopen. I was hoping the floors would get professionally cleaned during this time when the building isn't being used. I would like to ask that we get a hand sanitizer dispenser like the ones at the town hall. I think this will be an important part of a safe reopening of the center and may be mandatory to have.

-The meals on wheels program is still up and running. Bozrah senior residents know about the Food Bank and delivery is available if needed.

-The current balance for the Senior Center account is ~ \$2074.84

-Pamela Contino
Director/Municipal Agent



Commanding Officer
Lieutenant Marc Petruzzi

State of Connecticut



Connecticut State Police Troop K - Colchester



Executive Officer
Master Sergeant Eric Peck

Date: June 1, 2020

Mr. Carl Zorn
Bozrah First Selectman
1 River Road
Bozrah, CT 06334

Dear Mr. Zorn,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Bozrah.

During the month of May 2020 the Troop K Troopers responded to 108 Calls for Service in the Town of Bozrah. Of these Calls for Service the most notable are:

Accidents:	5
Burglaries:	0
Larcenies:	0
Other Criminal:	0
Other Non-Criminal:	6
Non Reportable Matters:	82
Other Noteworthy Events (List):	N/A.

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI:	2
Traffic Citations:	8
Written Warnings:	6

Sincerely,

Lt. Marc F Petruzzi #037

Lieutenant Marc Petruzzi #037
COMMANDING OFFICER
Troop "K" Colchester, CT

15A Old Hartford Road
Colchester, Connecticut 06415
Phone (860) 465-5400
FAX (860) 465-5450

Bozrah Food Pantry Monthly Report
May 2020

The Bozrah Food Pantry (BFP) is well stocked and the schedule of Thursday 3:00 - 6:00 PM seems to be working. During the month 12 pantry pickups were prepared and given out. Each pickup was about a weeks' worth of food for every member of the family making the pickup.

Distributions to Bozrah Citizens:

Schwartz Road (family of 4) 2X
Fitchville Road (family of 1) 1X
Bozrah Street (family of 1) 1X
Lake Road (family of 2) 1X

Food Donations:

Hillandale Farms
Stop & Shop
Peggy O'Neil
St. Johns Church
Elena Cecil

BFP available money (Big Y gift certificates):

Beginning of May there was \$145.00
Money spent \$13.89 (bread and butter)
Ending Balance of certificates \$131.11

Sincerely,

Tom Ververis (BFP Coordinator)

TOWN OF BOZRAH

EMERGENCY

ELECTION PROCEDURES

Prepared by:

Barbara MacFadyen

Susan Ververis

Dated: June 2020

Town of Bozrah Emergency Election Procedures

In accordance with Connecticut General Statutes §9-174a, the registrars of voters and the town clerk will jointly create an emergency contingency plan for elections for their municipality. This plan must cover, but not be limited to, the following contingencies: 1. solutions for ballot shortages, 2. strategies to implement in the event of: a. shortage or absence of poll workers, b. loss of power, c. a fire or sounding of alarm in polling place, d. voting machine malfunctions, e. a weather or natural disaster, f. the need to remove and replace a poll worker or moderator, and g. disorder in and around the polling place.

1. Solutions for ballot shortages.

Inform the registrars of voters when one package of ballots remains. The registrars will then make available a limited number of copies of the ballot with the town seal affixed, if necessary. If these ballots are used, they will be placed in the auxiliary bin to be hand counted after the polls close.

2. Strategies to implement in the event of:

a. Shortage or absence of poll workers.

A list of emergency poll workers will be available with the Registers of Voters.

b. Loss of power.

A generator automatically takes over and provides power to the polling place. Should the generator fail to function properly, the tabulators will continue functioning for three hours with back-up batteries. If necessary, additional batteries will be available for use in the polling place.

c. Fire or sounding of alarm in polling place.

Moderator will call 911 if necessary.

Voters will proceed to the playground under the supervision of an assistant registrar. Voters who have a ballot, but have not placed the ballot in tabulator, will receive a card in exchange for their ballot. These ballots will be placed in a privacy folder and marked as 'spoiled'. When polls reopen, the voters with a card will receive another ballot and be allowed to vote.

Moderator will note the number on the tabulator and enter it into the moderator handbook, turn off, unplug, and move tabulator and the moderator handbook to a safe area.

Checker will remove the official voter list from the polling place. Ballot clerk will remove remaining ballots from the polling place. All workers will proceed to the playground.

d. *Voting Machine (tabulator) malfunctions.

Tabulator tender will notify the moderator who will refer to moderator's handbook for directions. Contact registrars. (860-889-2689, ext. 209)
Use back-up machine if necessary.

e. Weather or other natural disaster.

Monitor radio, television, and internet for any updates. Comply with directions from the Governor and First Selectman.

Wet outer clothing and umbrellas may be taken from voters as they enter and returned as they exit as ballots must remain as dry as possible or they will be rejected by the tabulator.

f. The need to remove and replace a poll worker.

In the case of illness: action will be decided by the moderator.

In the case of not performing job according to job description: poll worker will be given a warning and/or asked to leave by the moderator, moderator will be given a warning and/or asked to leave by the registrar of voters. A removed worker will be replaced.

g. * Disorder in and around the polling place.

First, the moderator will be notified, then the ROV (860-889-2589, ext. 209, then the First Selectman (860-367-1071 cell), then if necessary, State Police (Troop K 860-464-5400).

h. Medical emergency.

The moderator will call 911. Any poll worker with medical training may render assistance until medical personal arrive.

3. *Other:

a. The office of the Registrars of Voters will take all steps necessary to ensure that CDC and State Directives regarding social distancing, handwashing, and other protective measures regarding COVID-19 are followed. Refer to “Recommendations for Election Polling Locations”, published by the CDC.

***Any questions may be directed to the Registrars of Voters at 860-889-2689, ext. 209.**

This emergency plan may be modified at the discretion of the Registrars as circumstances warrant.

Original: Approved February 14, 2013.

Revision 1: Pending Approval June 2020. (*indicates changes)