

TOWN OF BOZRAH
SPECIAL MEETING
BOARD OF SELECTMEN
ZOOM-VIDEO CONFERENCE
May 24, 2021

Item 1: First Selectman Carl Zorn called a Special Meeting of the Bozrah Board of Selectmen (BOS) to order via Zoom on May 24, 2021 at 12:00 p.m.

Members Present: First Selectman Carl Zorn, Second Selectman Bill Ballinger and Selectman Glenn Pianka.

Item 2: Public Comments

No Public Comments

Item 3: Approve Request to the Board of Finance for Line Item Transfers for FY 20/21

MOTION 1: C. Zorn made a motion to table Item 3 Approve Request to the Board of Finance for Line Item Transfers for FY 20/21. B. Ballinger seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item 4: Projected Monetary Turnback to Town from General Government and Capital FY 20/21

B. Ballinger presented the Board with the expected turn back to the town and expected balances through June 30, 2021. B. Ballinger noted as of May 24, 2021 they are expected to have a \$50,000 surplus from the General Government and a \$224,000 surplus from the Capital Budget. B. Ballinger noted the estimated surplus was carefully counted considering many factors. G. Pianka noted his support in taking a conservative approach to the estimated surplus. C. Zorn noted they will present these estimates to the Board of Finance.

Item 5: Assessor Position Employment Discussion

C. Zorn noted through discussion with the Town Hall employees he found the assessor has been active in going out and doing her job well. G. Pianka noted since the assessor hours are increasing and expectations should be discussed. G. Pianka noted they should make this a budgetary item so hours and pay can be adjusted throughout the year if needed. The current assessor, Loretta, explained the extra hours would be used to investigate larger businesses in town. C. Zorn suggested a monthly report from the assessor. G. Pianka expressed the importance of having a job description. C. Zorn noted they should discuss this further with the town attorney. B. Ballinger noted Loretta is a qualified person for the job of assessor and agreed a job description should be created.

Item 6: CME Associates, Inc WEO -ZEO Proposal

C. Zorn noted he was contacted by CME Associates, Inc. looking for around \$34,000. G. Pianka noted CME Associates, Inc. should have presented this to the first selectmen sooner, knowing the schedule of municipal budgets. G. Pianka suggested they could not renew their contract with CME. B. Ballinger agreed, noting they should consider other options. C. Zorn noted he would notify CME the board will look into other options and will not fulfill their request at this time.

Item 7: Set Annual Town Meeting date and time for FY 21/22 Budget

MOTION 2: B. Ballinger made a motion to set the town meeting date for the 9th of June 2021 at 7:00 p.m. at the Fields Memorial School gymnasium with two items on the agenda. Item 1 - Budget and Item 2 - Authorization for the Maples Farm Park Commission to construct a pavilion. G. Pianka seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item 8: Public Comments

Carl Zorn commented his appreciation to the town employees and elected officials for their hard work during the pandemic.

Raymond Barber commented on the assessor's position and the town meeting date.

Item 9: Adjourn

MOTION 3: B. Ballinger made a motion to adjourn the meeting at 1:01 p.m. G. Pianka seconded the motion.

Vote unanimous - **MOTION CARRIED**

Respectfully submitted to the Board,

Heather Barber
Recording Secretary