Item 1: Chairman Michael O’Connor called the regular meeting of the Bozrah Board of Finance (BOF) to order at 7:00 p.m.

Members Present: Michael O’Connor Michel Leask, Raymond Barber, Phil Lavallee, Evan Gilman, Anne Chambers

Members Absent: None

Others Present: Glenn Pianka (First Selectman), Bill Ballinger (Second Selectman), Carl Zorn (Selectman), Nancy Renshaw (Tax Collector), Diana Santo (Treasurer), Sue Lyons, Deb Smith, Jack Welch (Superintendent), Ryan Sholes (Fire Chief) and 3 members of the public.

Item 2: Public Comments

No public comments.

Item 3: Select board chair and secretary for the next two years

MOTION 1: R. Barber made a motion to select Michael O’Connor as chairman. P. Lavallee seconded the motion.
Vote unanimous – MOTION CARRIED

MOTION 2: R. Barber made a motion to select Michel Leask as secretary. P. Lavallee seconded the motion.
Vote unanimous – MOTION CARRIED

Item 4: Review and approve the minutes from the 20 November 2017 special meeting.

R. Barber noted Sue Lyons should be corrected from BOE Chair.

MOTION 3: R. Barber made a motion to accept the minutes as amended. M. Leask seconded the motion.
Vote unanimous – MOTION CARRIED

Item 5: Report from the Treasurer
Diane Santo reported all accounts are good and noted deposits and withdrawals made.

**Item 6: Report from the Tax Collector**

Nancy Renshaw reported 214 Bozrah Street has finishes payment for $15,000 lawyer fees and are beginning to pay for taxes now. The payment was put in the General Fund. N. Renshaw also reported the supplemental car tax bills have been sent out.

**Item 7: Report from Board of Education**

a) FY 17/18 budget status report

Jack Welch reported on Special Education related services and transportation. He noted the current enrollment of Fields Memorial School is 201.

b) Facilities account discussion

J. Welch noted the management of the account could be improved. Sue Lyons noted the account is used as a repository account. The Board of Finance discussed the account be put on the Board of Education expenditures.

c) Hear and act on school roof project

The Board of Education needs a quote on the roof to bring to a Town Meeting to be voted on. Jack Welch noted a building committee will be appointed by the Board of Education. R. Barber and A. Chambers volunteered to be on the building committee.

**Item 8: Report from Board of Selectmen**

a) FY 17/18 budget status report

G. Pianka noted the 5 year mandated elevator inspection that will cost $4,500. G. Pianka also reported on the transfer site’s decrease of income.

b) Part-time/per diem firefighter/EMT agreement

B. Ballinger handed out the agreement to the Board. The agreement will have to go to a public hearing. B. Ballinger noted having part-time firefighters would be additional coverage for the senior living facility being built. The fire department and the Board of Selectmen approved the agreement. The agreement will be sent to the Town Attorney for review.
c) Replacement of DPW tractor/roadside mower

G. Pianka noted the current tractor is broken and not worth fixing for the price. For a new tractor the DPW will need $75,000 - $80,000.

d) Anticipated expanded work requirement of Town building official

B. Ballinger noted with the Optimus project there would be added requirements for the Town building official.

e) Budget development cuts FY 17/18 - Restoration of original requests status

Item 9: Fire Department Requests – Chief Sholes

Chief Sholes noted unexpected expenses for updates that will cost $4,000 a piece. The tires on the Tanker need to be replaced which will cost $8,000.

Item 10: Discuss current State budget

M. O’Connor reported they received $992,000 more than expected.

Item 11: Select auditor for FY 17/18

MOTION 4: R. Barber made a motion to hire Sandra E. Welwood LLC as auditor for FY 17/18. P. Lavallee seconded the motion.
Vote unanimous – MOTION CARRIED

Item 12: Such other business as the board may vote to hear

None.

Item 13: Final Public Comment

Ev Brown, Fitchville Road, commented on the building inspections and the per-diem firefighter agreement.

Item 14: Adjourn

MOTION 5: M. O’Connor made a motion to adjourn the meeting at 8:55 p.m. R. Barber seconded the motion.
Vote unanimous – MOTION CARRIED

Respectfully submitted for the Board,
Heather Barber   -   Recording Secretary