

**Town of Bozrah  
Town Hall  
1 River Road  
Bozrah, Connecticut 06334**

The Town of Bozrah Water Pollution Control Authority (WPCA) held a meeting on Tuesday January 14, 2020 at 6:30 PM in the Meeting Room of the Bozrah Town Hall at 1 River Road Bozrah, Connecticut

**MINUTES**

- 1) **Call to Order/Attendance:** Meeting called to order at 6:35PM by Chairman Zorn. Members Ballinger, Pianka and Bonnano were present    ABSENT: Coit  
One member of the public.
- 2) **Public Comment:** None
- 3) **Approval of Minutes of WPCA Regular Meeting December 10, 2020:**  
MOTION: Ballinger/SECONDED: Bonanno    PASSED-UNANIMOUS
- 4) **Communications/Bills:**
  - a) **Closing on Utilities:** This is referring to the purchase of the Water and Sewer Assets from Bozrah Senior Living/Optimus, LLC. The closing took place on 01/14/20 with WPCA Chairman/First Selectman Zorn and WPCA Member/Selectman Ballinger in attendance. The actual purchase and closing documents were not presented at this meeting but will be produced in both hard copy for WPCA files, PDF form for public access (website), and properly filed and recorded with the Town Clerk. Follow-up to be listed under future agenda OLD BUSINESS.
  - b) **Action Items From Last Meeting:**
    - i. **2020 Meeting Dates posted:** (See WPCA 01/14/20 Attachment #1)
    - ii. **Formal Approval of Bozrah Sewer Regulations from NPU:** Chairman Zorn spoke with Mark Decker at NPU and this has not been completed
    - iii. **Meter Taxation Question Brought Forth By Member Bonanno:**
      1. **Connecticut Department of Health Safe Drinking Water Fee** is not applicable to Bozrah WPCA due to Norwich NPU being the primary system manager so it would be their responsibility to handle any fee assessments.
      2. **Water Infrastructure and Conservation Adjustment (WICA)-** Not applicable to Bozrah WPCA for the same reason as notated above.
    - iv. **Closing Date For Optimus, and in relation to that:**
      1. Anchor Engineering "as built" are available on a PDF according to Chairman Zorn. This is not presently in the possession of the WPCA. Inspection and compliance with design assurances will not be provided by Anchor Engineering due to it being out of the scope of their contractual obligation (See email trail WPCA 01/14/20 Attachment #2 (3 Pages))

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Additionally, Geeleher Enterprises, Inc. provided the attached letter dated December 15, 2019 attesting to their installation being “constructed according to all approved plans and professional standards”. See attached **WPCA 01/14/20 Attachment #3**

2. Assurances for the ten affected property owners that outstanding issues are or will be resolved: Chairman Zorn reported that a “conditional statement has been added to the closing documentation”. Additionally, Geeleher Enterprises, Inc. provided the attached letter dated January 10, 2020 in regards to that assurance. See **WPCA 01/14/20 Attachment #4**
3. 700 Foot Water Line Connection Loop Status: Noted as “Not being completed at this time” most probably due to DOT roadway and seasonal construction requirements.
4. Approval of Revision of Regulations: **TABLED**  
MOTION: Ballinger/ **SECONDED: Zorn PASSED-UNANIMOUS**
5. Order(s) to connect to sewer system: Ed Hadley Bozrah House B&B has not been reached to further his inquiry/request
6. Turover from NPU to Bozrah WPCA for Billing of Users:  
Extensive discussion regarding billing break-off point from Norwich NPU system ( Their end date will be January 15, 2020 and we are deciding the timing of receipt of their (NPU) water use reports to our billing cycle. Chairman Zorn to address some detail questions for next meeting. He will work with Diana Santo to upstart Quick Book records and billing statement formats and associated matters. See **WPCA 01/14/20 Attachment #5 and Attachment #6**
7. Such Other Business As The Board Wishes To Discuss:  
MOTION: Zorn/**SECONDED: Ballinger to add: EMERGENCY RESPONSE AND MAINTENANCE PROPOSAL BETWEEN NORWICH PUBLIC UTILITIES AND THE TOWN OF BOZRAH, CT WPCA** dated July 1, 2020 to the agenda  
**PASSED-UNANIMOUS**

Chairman Zorn authorized to sign onto the proposal upon clarification of minor concerns.

See **WPCA 01/14/20 Attachment #7 (4 Pages)**

8) **Public Comment:** Raymond Barber Goshen Road: Glad that you finalized the sale. Questions about Agenda item #4 on the waterline paving and completion time frame. Labor rate questions, specifically the CBYD technician, as proposed by NPU.

9) **Adjourn:**

MOTION: Ballinger/SECONDED: Bonanno 7:26 PM PASSED

Respectfully Submitted,

Glenn S. Pianka  
Recording Secretary

**DATE:** December 11, 2019

**TO:** Lynne Skinner, Town Clerk

**2020 WATER POLLUTION CONTROL AUTHORITY**

The following are **Regular Meeting** dates of the **Bozrah Water Pollution Control Authority** for the calendar year 2020. All meetings to be held at 6:30 P.M. in the Meeting Room of the Bozrah Town Hall at 1 River Road, Bozrah, Connecticut:

Tuesday January 14  
Tuesday February 11  
Tuesday March 10  
Tuesday April 14  
Tuesday May 12  
Tuesday June 9  
Tuesday July 14  
Tuesday August 11  
Tuesday September 8  
Tuesday October 13  
Tuesday November 10  
Tuesday December 8

Carl L. Zorn  
First Selectman



# GEELEHER

ENTERPRISES, INC.

39 College Highway  
Southampton MA 01073

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December 15, 2019

To Whom it May Concern,

Geeleher Enterprises, Inc. certifies that all the sewer line work performed in the Town of Bozrah, Connecticut, has been constructed according to all approved plans and professional standards.

Sincerely,

**Carl Zorn**

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**From:** Matt Brown <mbrown@anchorengr.com>  
**Sent:** Tuesday, December 31, 2019 2:55 PM  
**To:** Carl Zorn  
**Cc:** BALLINGER BILL  
**Subject:** Re: Construction Acceptance Letter From NPU

Carl-

As our oversight of the sewer line construction was part time and began after construction did, this is not something we would be able to provide.

Matt Brown

Sent from my iPhone

On Dec 31, 2019, at 2:41 PM, Carl Zorn <FirstSelectman@bozrahct.org> wrote:

Matt,

Does Anchor usually provide a certification for the installation of the sewer line? It looks like we are going to close on Friday.

Carl

**From:** Jeffrey Londregan [mailto:JLondregan@clsmlaw.com]  
**Sent:** Tuesday, December 31, 2019 1:37 PM  
**To:** Carl Zorn <FirstSelectman@bozrahct.org>  
**Subject:** FW: Construction Acceptance Letter From NPU

Carl,

See emails, below. I think Mr. Boysen typed in your email incorrectly.

Jeffrey T. Londregan  
Conway, Londregan, Sheehan & Monaco, P.C.  
38 Huntington Street  
New London, CT 06320  
Ph. 860.447.3171  
Fx. 860.444.6103

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**From:** Jeffrey Londregan  
**Sent:** Tuesday, December 31, 2019 1:35 PM  
**To:** 'Christian Boysen' <[CBoysen@optimusseniorliving.com](mailto:CBoysen@optimusseniorliving.com)>; Bob Kelley <[rkelley@rkelley-law.com](mailto:rkelley@rkelley-law.com)>; [firstselectman@bozrahct.gov](mailto:firstselectman@bozrahct.gov)  
**Cc:** Rob Harris <[RobHarris@npumail.com](mailto:RobHarris@npumail.com)>; William Ballinger ([Ballinger225@sbcglobal.net](mailto:Ballinger225@sbcglobal.net)) <[Ballinger225@sbcglobal.net](mailto:Ballinger225@sbcglobal.net)>; Frederick Mielke <[fjmielke@me.com](mailto:fjmielke@me.com)>; Mike McCarthy <[gasman1122@aol.com](mailto:gasman1122@aol.com)>  
**Subject:** RE: Construction Acceptance Letter From NPU

Thanks, Christian. A few things:

1. This does not address anything regarding the gas line. This only covers water/sewer. We will need something similar for the gas line.
2. I believe I am still waiting for Item #2 from my checklist, which is documentation/acknowledgement from NPU that the water, sewer and gas lines have been accepted by them into their system. You had indicated that such documentation would be coming from NPU.

I think these are the last two pieces of the puzzle.

Jeffrey T. Londregan  
Conway, Londregan, Sheehan & Monaco, P.C.  
38 Huntington Street  
New London, CT 06320  
Ph. 860.447.3171  
Fx. 860.444.6103

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**From:** Christian Boysen <[CBoysen@optimusseniorliving.com](mailto:CBoysen@optimusseniorliving.com)>  
**Sent:** Tuesday, December 31, 2019 1:19 PM  
**To:** Jeffrey Londregan <[JLondregan@clsmlaw.com](mailto:JLondregan@clsmlaw.com)>; Bob Kelley <[rkelley@rkelley-law.com](mailto:rkelley@rkelley-law.com)>; [firstselectman@bozrahct.gov](mailto:firstselectman@bozrahct.gov)  
**Cc:** Rob Harris <[RobHarris@npumail.com](mailto:RobHarris@npumail.com)>; William Ballinger ([Ballinger225@sbcglobal.net](mailto:Ballinger225@sbcglobal.net)) <[Ballinger225@sbcglobal.net](mailto:Ballinger225@sbcglobal.net)>; Frederick Mielke <[fjmielke@me.com](mailto:fjmielke@me.com)>; Mike McCarthy <[gasman1122@aol.com](mailto:gasman1122@aol.com)>  
**Subject:** Construction Acceptance Letter From NPU

Attached is the Construction Acceptance letter from the inspecting Engineers hired by NPU.

The Town of Bozrah retained their own Engineer to inspect the sewer work in Bozrah only.

We were not given a copy of that inspection, but the inspector's name is apparently Gustavo Pe.

I believe this is the last of the closing documents requested from us by Jeff Londregan.

Per my previous email, NPU will distribute the Infrastructure Acceptance letter on Thursday.

We will bring the signed Bill of Sale, Certification and Acknowledgment, Consent to Act, and Escrow Agreement to the closing.

An Enjoyable New Year to All,  
Christian

--

K. Christian Boysen

OPTIMUS SENIOR LIVING

[cboysen@OptimusSeniorLiving.com](mailto:cboysen@OptimusSeniorLiving.com)

Mobile: 413.221.9669

162 College Highway PO Box 363

Southampton, MA 01073





ENTERPRISES, INC.

39 College Highway  
Southampton MA 01073

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January 10, 2020

To Whom it May Concern,

Geeleher Enterprises, Inc was hired by Optimus Senior Living under contract dated October 18, 2018. Will make sure all areas are stabilized and fence is fixed in spring 2020.

Ryan L. Geeleher  
President

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- CLOSING DOCUMENT  
- PAVING

## **Bozrah Sewer Use Bill**

Beginning January 31, 2020, NPU will be billing the Town of Bozrah for customer sewer usage.

- Route typically read between the 26th and 28<sup>th</sup> of each month
  - Bill would be generated between the 28<sup>th</sup> and 31<sup>st</sup> of each month
  - NPU will provide individual meter numbers for each location
  - Bozrah will match meter numbers on monthly statements
-

# SAMPLE BILL

## A MESSAGE FROM NPU

*Do you know how to identify a natural gas leak?  
 Please review the natural gas safety pamphlet  
 enclosed with your utility bill. Questions? Contact  
 NPU at 860-887-2555.*

Previous Balance:	\$ 0.00
Payments as of 12/26/2019:	0.00
Balance Forward:	\$ 0.00
Late Charges:	0.00
Miscellaneous Charges / Credits:	0.00
Current Charges:	481.11
Amount Now Due:	\$ 481.11
Pay before 01/21/2020 to avoid 1 1/2% late fee	

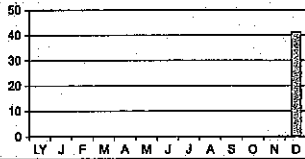
### METER READING SUMMARY

DESCRIPTION	SERVICE PERIOD	NO OF DAYS	METER NUMBER	READING TYPE	PREVIOUS READING	CURRENT READING	TOTAL CONSUMPTION
Sewer	11/27/2019-12/26/2019	30	S400548	Actual		10	10 CCF
Sewer	11/27/2019-12/26/2019	30	S400549	Actual		15	15 CCF
Sewer	11/27/2019-12/26/2019	30	S400550	Actual		4	4 CCF
Sewer	11/27/2019-12/26/2019	30	S400500	Actual		12	12 CCF

Next meter reading on or about 01/25/2020

### DETAIL OF CURRENT USAGE AND CHARGES

#### WATER / SEWER



Rate: SPUBBOZ

Charges		
Customer Charge	\$	150.00
Sewer Charge (CCF)	41 x 7.43300 x 1	304.75
Mandatory Upgrades Charge	41 x 0.64300 x 1	26.36
<b>Sewer Total Charges</b>	<b>\$</b>	<b>481.11</b>

Total Current Charges

\$481.11

WPCA 01/14/20  
 ATTACHMENT #6

Please see reverse side for additional information including payment options.  
 Please return this stub with your payment and include your ACCOUNT NUMBER on your check or money order. Thank you.

ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
530604-182598	01/21/2020	\$481.11	

Please make check payable to NPU. Thank you for your prompt payment.

Payments received after 01/21/2020 will be charged 1 1/2% late payment fee added to unpaid balance.

Added to my payment is a donation of  
 \$1  \$2  \$3  Other \$ \_\_\_\_\_ for Operation Fuel.

102069 17378458  
 THE TOWN OF BOZRAH  
 1 MAIN ST  
 BOZRAH, CT 06334

NORWICH PUBLIC UTILITIES  
 173 NORTH MAIN ST  
 NORWICH, CT 06360-4701



5306046 1825984 000481115

WPCA 01/14/20  
ATTACHMENT  
#7 PG 1/4

***EMERGENCY RESPONSE  
AND  
MAINTENANCE PROPOSAL  
BETWEEN NORWICH PUBLIC UTILITIES  
AND  
THE TOWN OF BOZRAH, CT WPCA***

*July 1, 2020*

I) **SCOPE OF WORK**

Norwich Public Utilities (NPU) will provide 24/7, emergency response, emergency repairs, CBYD locating and marks outs, inspection services, and maintenance services for the Bozrah WPCA and the Bozrah, CT Wastewater Collection System.

II) **DESCRIPTION OF WORK**

a. **Vacuum/Jet Truck Service: Vacuum/Jet Truck Service shall include:**

- i. Jetting of wastewater gravity mains. Manholes will need to be free to open and accessible.

III) **PERIOD OF PERFORMANCE**

The period of contract performance shall be for Fiscal Year 2021, which starts on July 1, 2020 and ends on June 30, 2021. This agreement may be extended annually should both parties agree to the extension, by creating and executing updated rate schedules. Rate schedules are attached for FY 2021, FY 2022, and FY 2023.

IV) **RESPONSE TIME**

For emergency service, NPU will respond within 45 minutes of the initial call.

V) **RATE SCHEDULES/BILLING**

a. **Labor & Equipment**

- i. See Attachment A

VI) **POINTS OF CONTACT**

a. **Emergency Service**

NPU is staged to dispatch emergency personnel 24 hours/day, 7 days/week. Please contact the NPU Control Room at the number listed below.

NPU Control Room: (860)823-4158

b. **Contract of General Concerns**

Should there be a need to speak to someone at NPU regarding the performance of the agreement or should there be other general concerns, please contact:

Bill Coughlin – Sewer Collection System Maintenance Chief  
Norwich Public Utilities  
16 South Golden Street  
Norwich, CT 06360  
(860)213-1322

OR/THEN

Lawrence Sullivan, P.E. – Wastewater Operations Integrity Manager  
Norwich Public Utilities  
16 South Golden Street  
Norwich, CT 06360  
(860)823-4131  
(860)204-7798

WITNESS WHEREOF, Norwich Public Utilities and Bozrah WPCA have caused this Emergency Response, Service, and Equipment Maintenance Agreement to be duly executed on the dates set forth below, effective as of \_\_\_\_\_, 2019.

Signed, Sealed, and Delivered  
in the presence of:

NORWICH PUBLIC UTILITIES

Witness: \_\_\_\_\_

By: \_\_\_\_\_

Christopher LaRose

Print: \_\_\_\_\_

Its: General Manager

Date: \_\_\_\_\_

Signed, Sealed, and Delivered  
in the presence of:

Bozrah WPCA

Witness: \_\_\_\_\_

By: \_\_\_\_\_

Christopher LaRose

Print: \_\_\_\_\_

Its: General Manager

Date: \_\_\_\_\_

NORWICH PUBLIC UTILITIES LABOR CHARGES  
ATTACHMENT "A"

Date: 08/29/2019

July 2020 - June 2021	Regular Hourly Rate	OT Hourly Rate	DT/Holiday Hourly Rate
Maintenance Mechanic	\$ 96.56	\$ 144.85	\$ 193.12
ST/C Operator III	\$ 87.53	\$ 131.30	\$ 175.05
Driver/Laborer	\$ 79.40	\$ 119.11	\$ 158.80
Pipefitter/Operator	\$ 87.53	\$ 131.30	\$ 175.05
Technician/CAD Rate	\$ 92.02	\$ 138.04	\$ 184.05
Field Service	\$ 106.41	\$ 159.61	\$ 212.82
Pipefitter/Welder	\$ 106.41	\$ 159.61	\$ 212.82
CBYD Technician	\$ 109.24	\$ 163.88	\$ 218.49
Foreman	\$ 121.07	\$ 181.61	\$ 242.15
Engineer	\$ 123.35	\$ 185.04	\$ 246.70
Manager	\$ 155.14	\$ 232.71	\$ 310.27

July 2021 - June 2022	Regular Hourly Rate	OT Hourly Rate	DT/Holiday Hourly Rate
Maintenance Mechanic	\$ 99.45	\$ 149.19	\$ 198.91
ST/C Operator III	\$ 90.16	\$ 135.24	\$ 180.32
Driver/Laborer	\$ 81.78	\$ 122.68	\$ 163.56
Pipefitter/Operator	\$ 90.16	\$ 135.24	\$ 180.32
Technician/CAD Rate	\$ 94.78	\$ 142.18	\$ 189.56
Field Service	\$ 109.60	\$ 164.41	\$ 219.20
Pipefitter/Welder	\$ 109.60	\$ 164.41	\$ 219.20
CBYD Technician	\$ 112.51	\$ 168.77	\$ 225.03
Foreman	\$ 124.70	\$ 187.06	\$ 249.40
Engineer	\$ 127.06	\$ 190.59	\$ 254.12
Manager	\$ 159.79	\$ 239.69	\$ 319.59

July 2021 - June 2022	Regular Hourly Rate	OT Hourly Rate	DT/Holiday Hourly Rate
Maintenance Mechanic	\$ 102.45	\$ 153.67	\$ 204.89
ST/C Operator III	\$ 92.88	\$ 139.32	\$ 185.75
Driver/Laborer	\$ 84.24	\$ 126.36	\$ 168.47
Pipefitter/Operator	\$ 92.88	\$ 139.32	\$ 185.75
Technician/CAD Rate	\$ 97.61	\$ 146.42	\$ 195.22
Field Service	\$ 112.89	\$ 169.34	\$ 225.78
Pipefitter/Welder	\$ 112.89	\$ 169.34	\$ 225.78
CBYD Technician	\$ 115.88	\$ 173.82	\$ 231.76
Foreman	\$ 128.44	\$ 192.67	\$ 256.89
Engineer	\$ 130.86	\$ 196.29	\$ 261.72
Manager	\$ 164.59	\$ 246.88	\$ 329.18

Vehicle & Equipment Rates	Regular Hourly Rate	OT Hourly Rate	DT/Holiday Hourly Rate
Knuckle Crane	\$ 42.40	\$ 42.40	\$ 42.40
1/2 Ton Pick-Up Truck	\$ 22.85	\$ 22.85	\$ 22.85
Service Truck	\$ 22.85	\$ 22.85	\$ 22.85
Flatbed Boom Truck	\$ 35.00	\$ 35.00	\$ 35.00
Mini-Excavator	\$ 18.00	\$ 18.00	\$ 18.00
Dump Truck	\$ 67.70	\$ 67.70	\$ 67.70
Skid Steer Loader	\$ 36.05	\$ 36.05	\$ 36.05
Backhoe Loader	\$ 38.60	\$ 38.60	\$ 38.60
Wheel Loader	\$ 43.85	\$ 43.85	\$ 43.85
Jet/Vacuum Truck	\$ 82.75	\$ 82.75	\$ 82.75
3/4 Ton Pick-Up Truck	\$ 20.80	\$ 20.80	\$ 20.80
100 KW Portable Generator	\$ 34.95	\$ 34.95	\$ 34.95

Purchased Materials and Contract Labor = NPU Cost plus 20%  
Minimum After Hours Charge = 2.50 Hours