Town of Bozrah
Town Hall
1 River Road
Bozrah, Connecticut 06334

The Town of Bozrah Water Pollution Control Authority (WPCA) held a meeting on Tuesday February 11, 2020 at 6:30 PM in the Meeting Room of the Bozrah Town Hall at 1 River Road Bozrah, Connecticut

MINUTES

1) **Call to Order/Attendance:** Meeting called to order at 6:32 PM by Chairman Zorn. Members Ballinger, Pianka, Coit and Bonnano were present
   One member of the public.

2) **Public Comment:** None

3) **Approval of Minutes of WPCA Regular Meeting January 14, 2020:**
   MOTION: Ballinger/SECONDED:Pianka  PASSED-- ABSTENTION: Coit (Attendance)

4) **Communications/Bills:**
   a. i. **Formal Approval of Bozrah Sewer Regulations from NPU:** Chairman Zorn reported that this has been requested but has not been completed as of this date.
   b. i. **Bill from NPU for sewer users on Route 82:**
      MOTION: Pianka/SECONDED: Ballinger to pay NPU bill dated 01/31/20 in
      In the amount of $1,417.93   PASSED-UNANIMOUS
   ii. **Bills to users on Route 82** Chairman Zorn presented the first draft bills for
   form and content review. General consensus approval.

5) **Approval of Revision of Regulations**- connection to city water system
   a. Tabled at last meeting, current rules require a meter for wells to be installed, questions arose about who would read them.
      MOTION: Ballinger/ SECONDED: Bonanno to table until the requirement to have
      individual meters on wells   PASSED-UNANIMOUS

6) **Order(s) To Connect To Sewer System**- None, Ed Hadley Bozrah House B&B is interested in hooking up

7) **Turnover from NPU to Bozrah WPCA for Billing of Users**
   a. Completed- Sewer maintenance agreement adopted at last meeting signed- SEE ATTACHED Emergency Response and Maintenance Proposal Between Norwich Public Utilities and The Town of Bozrah, CT WPCA- Attachment WPCA 02/11/20-(3 Pages)
8) Such Other Business As The Board Wishes To Discuss
   MOTION: Zorn/SECONDED: Ballinger to initiate a survey regarding the potential “Fitchville System” users  PASSED-UNANIMOUS

9) Public Comment(s):
   Raymond Barber Goshen Road requesting clarification of the “not for public” comment earlier made by Chairman Zorn

10) Adjourn:
    MOTION: Ballinger/SECONDED: Bonanno 7:25 PM  PASSED

Respectfully Submitted,

Glenn S. Pianka
Recording Secretary
EMERGENCY RESPONSE
AND
MAINTENANCE PROPOSAL
BETWEEN NORWICH PUBLIC UTILITIES
AND
THE TOWN OF BOZRAH, CT WPCA

February 1, 2020
I) SCOPE OF WORK

Norwich Public Utilities (NPU) will provide 24/7, emergency response, emergency repairs, CBYD locating and marks outs, inspection services, and maintenance services for the Bozrah WPCA and the Bozrah, CT Wastewater Collection System.

II) DESCRIPTION OF WORK

a. Vacuum/Jet Truck Service: Vacuum/Jet Truck Service shall include:
   i. Jetting of wastewater gravity mains. Manholes will need to be free to open and accessible.

III) PERIOD OF PERFORMANCE

The period of contract performance shall be from the date of signature by both parties (NPU & Bozrah WPCA) to June 30, 2020 which is the end of FY 20. This agreement may be extended annually (by fiscal year) should both parties agree to the extension, by creating and executing updated rate schedules. Rate schedules are attached for FY 2020, FY 2021 and FY 2022.

IV) RESPONSE TIME

For emergency service, NPU will respond within 45 minutes of the initial call.

V) RATE SCHEDULES/BILLING

a. Labor & Equipment
   i. See Attachment A

VI) POINTS OF CONTACT

a. Emergency Service

   NPU is staged to dispatch emergency personnel 24 hours/day, 7 days/week. Please contact the NPU Control Room at the number listed below.

   NPU Control Room: (860) 823-4158

b. Contract of General Concerns

   Should there be a need to speak to someone at NPU regarding the performance of the agreement or should there be other general concerns, please contact:

   Bill Coughlin – Sewer Collection System Maintenance Chief
   Norwich Public Utilities
   16 South Golden Street
   Norwich, CT 06360
   (860) 213-1322
OR/THEN

Lawrence Sullivan, P.E. – Wastewater Operations Integrity Manager
Norwich Public Utilities
16 South Golden Street
Norwich, CT 06360
(860) 823-4131
(860) 204-7798

WITNESS WHEREOF, Norwich Public Utilities and Bozrah WPCA have caused this Emergency Response, Service, and Equipment Maintenance Agreement to be duly executed on the dates set forth below, effective as of __2/7/2020__, 2020.

Signed, Sealed, and Delivered in the presence of:

Witness: [Signature]
Print: Michele L. Addabbo

NORWICH PUBLIC UTILITIES

By: [Signature]
Christopher LaRose
Its: General Manager
Date: __2-10-2020__

Signed, Sealed, and Delivered in the presence of:

Witness: [Signature]
Print: Diana M. Santo

Bozrah WPCA

By: [Signature]
Carl Zurn
Its: [Signature]
Date: __2/7/2020__