TOWN OF BOZRAH
REGULAR MEETING
BOARD OF SELECTMEN
BOZRAH TOWN HALL
November 19, 2019

Item 1: First Selectman Carl Zorn called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Town Hall on November 19, 2019 at 7:00 p.m.

Members Present: First Selectman Carl Zorn, Second Selectman Bill Ballinger and Selectman Glenn Pianka.

Others Present: Town Treasurer Diana Santo and 2 members of the public.

Item 2: Public Comments

No public comments.

Item 3: Approve the minutes of the Board of Selectmen Regular Meeting of October 15, 2019

MOTION 1: B. Ballinger made a motion to approve the minutes of the Board of Selectmen meeting held October 15, 2019. G. Pianka seconded the motion.
Vote unanimous- MOTION CARRIED

Item 4: Approve the minutes of the Board of Selectmen Special Meeting of November 11, 2019

MOTION 2: G. Pianka made a motion to approve the minutes of the Board of Selectmen meeting held November 11, 2019. B. Ballinger seconded the motion.
Vote unanimous- MOTION CARRIED

Item 5: Monthly Report - Fire Marshal

Attachment 1

Item 6: Monthly Report - Senior Services Coordinator/ Municipal Agent

Attachment 2

Item 7: Monthly Report - State Police - September and October

Attachment 3A and Attachment 3B
Item 8: Commission Re-Appointments: Agriculture Commission
   a) Molly Lathrop 12/15/19 - 12/15/22
   b) Abi Christina 12/15/19 - 12/15/22
   c) Joseph Christina 12/15/19 - 12/15/22

MOTION 3: B. Ballinger made a motion to accept the Re-Appointments for the Agriculture Commission as stated. G. Pianka seconded the motion. Vote unanimous - MOTION CARRIED

Item 9: Fourth Amendment to Contract For Sale of Water and Sewer Assets
(Email adopted on 10/24/19)

Attachment 4

MOTION 4: B. Ballinger made a motion to accept the Fourth Amendment to Contract for Sale of Water and Sewer Assets. G. Pianka seconded the motion. Vote unanimous - MOTION CARRIED

Item 10: Fifth Amendment to Contract For Sale of Water and Sewer Assets

Attachment 5

MOTION 5: B. Ballinger made a motion for the First Selectman to sign in agreement to purchase water and sewer from Optimus. G. Pianka seconded the motion. Vote unanimous - MOTION CARRIED

Item 11: Revised Town Ordinance #2017-1 Providing For Tax Abatements For Active and Retired Members of the Bozrah Volunteer Fire Department

Attachment 6A -6G

MOTION 6: B. Ballinger made a motion to recommend the Revised Town Ordinance #2017-1 be sent to a Town Meeting with the language correction to “if approved by the Board of Selectmen.” G. Pianka seconded the motion. Vote unanimous - MOTION CARRIED

Item 12: LoCIP: Discussion on Auditing Matter

D. Santo, Town Treasurer noted that the money the Town received from LoCIP can not be used until the money budgeted for the Town Aid Roads is spent. The Board of Selectmen will discuss this with the Board of Finance so the issue can be corrected.
**Item 13:** First Selectman Transition

Attachment 7A - 7C

G. Pianka noted there has been a smooth transition.

C. Zorn noted the consideration of budgeting $165,000 for G. Pianka to finish pending projects that were budgeted into the First Selectman's salary raise. At budget time the First Selectman salary will be reevaluated.

B. Ballinger noted the projects should go out to bid.

**Item 14:** Public Comments

Ray Barber, Goshen Road, commented on the Pending Projects list and the involvement on G. Pianka.

**Item 15:** Adjourn

**MOTION 7:** B. Ballinger made a motion to adjourn the meeting at 7:43 p.m. C. Zorn seconded the motion.

Vote unanimous - **MOTION CARRIED**

Respectfully Submitted for the Board,

Heather Barber
Recording Secretary
The Bozrah Board of Selectmen will hold a REGULAR MEETING on Tuesday November 19, 2019 at 7:00 PM in the Meeting Room of the Bozrah Town Hall at 1 River Road, Bozrah, Connecticut.

AGENDA-REVISED 11/18/19- 5:45 pm

1) Call to order/attendance

2) Public comment(s)

3) Approve minutes of BOS REGULAR Meeting of October 15, 2019

4) Approve minutes of BOS SPECIAL Meeting of November 11, 2019

5) Monthly Report-Fire Marshal

6) Monthly Report-Senior Services Coordinator/Municipal Agent

7) Monthly Report-State Police  September and October, 2019

8) Commission Re-Appointments:  Agriculture Commission
   a) Molly Lathrop  12/15/19-------12/15/22
   b) Abi Christina  12/15/19-------12/15/22
   c) Joseph Christina  12/15/19-------12/15/22

9) Fourth Amendment to Contract For Sale Of Water and Sewer Assets
   (Email adopted on 10/24/19)

10) Fifth Amendment to Contract For Sale of Water and Sewer Assets

11) Revised Town Ordinance #2017-1 Providing For Tax Abatements For Active and Retired Members of the Bozrah Volunteer Fire Department
   (See attachments and correspondence)

12) LoCIP: Discussion on Auditing Matter

13) First Selectman Transition

14) Public Comment(s):

15) Adjourn

Glenn S. Pianka-First Selectman
11/17/2019

Glenn Pianka, First Selectman
Town of Bozrah
1 River Rd
Bozrah CT 06334

Glenn,

The following are activities conducted by the Fire Marshal's Office between 10/10/2019 thru 11/09/2019:

- Review of monthly communications from the State of Connecticut DEMHS
- Data entry into fire department data base
- Fire Marshal Continuing Education Class Gardner Lake FD 3 hours
- Fire Prevention coordination and presentation Fields Memorial School

Annual Fire Safety Inspections;
- Norwich Animal Hospital
- Primitive Crow
- Mosaic / Multi Business area of annex building
- Bozrah Collision
- United Glass
- 317 Fitchville Rd (apartment house)
- Core Plus Credit Union
- Re-inspection Bozrah Pizza X2

Submitted,

Thomas E Main Jr., Fire Marshal
Town of Bozrah
OCTOBER 2019 SENIOR REPORT

-The Bozrah Senior Center has 14 active members.

-For October I brought the seniors to The UCONN Husky Heritage Museum, followed by lunch at the Willimantic Brewing Company. We had a movie day where I showed "Grumpier Old Men". We made some crafts to donate to Bozrah Congregational Church Snowflake Jubilee, and of course played Bingo.

-The food pantry is restocked for those in need or for those who aren't able to get to the store often. It has really helped to ease the cost of groceries for them. Soups and canned fruit are the most popular. Household items, such as facial tissue, paper towels, or toilet paper would be great if it could be added to the donation list. Thank you!

-The current balance for the Senior Center account is ~ $2228.87

-Pamela Contino
Director/Municipal Agent
Date: October 1, 2019

Mr. Glenn Pianka  
Bozrah First Selectman  
1River Road  
Bozrah, CT 06334

Dear Mr. Pianka,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Bozrah.

During the month of September 2019 the Troop K Troopers responded to 72 Calls for Service in the Town of Bozrah. Of these Calls for Service the most notable are:

Accidents: 2  
Burglaries: 0  
Larcenies: 0  
Other Criminal: 2  
Other Non-Criminal: 4  
Non Reportable Matters: 38  
Other Noteworthy Events (List): N/A.

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:  
On-Sight DWI: 1  
Traffic Citations: 23  
Written Warnings: 3

Sincerely,

Lieutenant Marc Petruzzi #037  
COMMANDING OFFICER  
Troop “K” Colchester, CT
Date: November 1, 2019

Mr. Glenn Pianka  
Bozrah First Selectman  
1 River Road  
Bozrah, CT 06334

Dear Mr. Pianka,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Bozrah.

During the month of October 2019 the Troop K Troopers responded to 108 Calls for Service in the Town of Bozrah. Of these Calls for Service the most notable are:

Accidents: 3  
Burglaries: 2  
Larcenies: 0  
Other Criminal: 1  
Other Non-Criminal: 4  
Non Reportable Matters: 66  
Other Noteworthy Events (List): N/A.

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

On-Sight DWI: 0  
Traffic Citations: 25  
Written Warnings: 7

Sincerely,

[Signature]

Lieutenant Marc Petruzzi #037  
COMMANDING OFFICER  
Troop "K" Colchester, CT

15A Old Hartford Road  
Colchester, Connecticut 06415  
Phone (860) 465-5400  
FAX (860) 465-5450
FOURTH AMENDMENT TO CONTRACT FOR SALE OF
WATER AND SEWER ASSETS

In consideration of the promises and the mutual obligations of the parties hereto, and
other good and valuable consideration, the receipt and sufficiency of which is hereby
acknowledged, the Buyer and the Seller hereby agree to amend the Contract of Sale of Water and
Sewer Assets between them dated December 14, 2017 (the "Agreement"), and amended three
times to date, as follows:

1. The last sentence of the first paragraph in Paragraph 10 is hereby amended to read as
follows: "Notwithstanding the above, the closing shall occur on or prior to November 22,
2019."

2. All other terms and conditions of the Agreement as amended by the First Amendment,
Second Amendment and Third Amendment and not in conflict with this Fourth
Amendment shall remain in full force and effect and are hereby restated by the parties as
though fully set forth herein.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, this
day of October, 2019.

BUYER:  
[Signature]
Glenn Pianka, First Selectman
Duly Authorized

SELLER:  
[Signature]
Frederick Mielke
Duly Authorized Managing Member

EMAIL / ADOPTED
10/24/19
FIFTH AMENDMENT TO CONTRACT FOR SALE OF WATER AND SEWER ASSETS

In consideration of the promises and the mutual obligations of the parties hereto, and other good a valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Buyer and the Seller hereby agree to amend the Contract of Sale of Water and Sewer Assets between them dated December 14, 2017 (the “Agreement”), and amended three times to date, as follows:

1. The last sentence of the first paragraph in Paragraph 10 is hereby amended to read as follows: “Notwithstanding the above, the closing shall occur on or prior to January 3, 2020.”

2. All other terms and conditions of the Agreement as amended by the First Amendment, Second Amendment and Third Amendment and not in conflict with this Fourth Amendment shall remain in full force and effect and are hereby restated by the parties as though fully set forth herein.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, this ___ day of November, 2019.

BUYER: 

[Signature]
Duly Authorized

SELLER:

Frederick Mielke
Duly Authorized Managing Member

[Signature]
Duly Authorized

First Selectman

Duly Authorized
Jeffrey T. Londregan, Esquire
38 Huntington Street
New London, CT 06320

Subject: Revised Town of Bozrah Ordinance 2017-1

Jeffrey,
I attach a copy of our current Town Ordinance 2017-1 providing for tax abatements for Fire Department membership. The legislature passed PA 19-36 (copy attached) which has been accepted by the Board of Selectmen and Board of Finance as viable to merge into the current Ordinance.

Would you kindly perform that function and submit it in Draft form at your earliest convenience. The revised Ordinance will then be reviewed and forwarded to Town Meeting for consideration as required. Please contact me with any discussion or questions.

Sincerely,

Glenn S. Pianka

Cc-BOS Files
FD Files
AN ORDINANCE OF THE TOWN OF BOZRAH, CONNECTICUT, PROVIDING FOR 
TAX ABATEMENTS FOR ACTIVE AND RETIRED MEMBERS OF THE BOZRAH 
VOLUNTEER FIRE COMPANY, EMERGENCY MEDICAL RESPONDERS AND 
ADVANCED FIRE POLICE OFFICERS

WHEREAS, the Town of Bozrah (hereinafter “Town”) is a duly organized municipality under 
the laws of the State of Connecticut; and

WHEREAS, the Town has adopted an ordinance pursuant to General Statute §12-81w to 
provide property tax relief to members of the Bozrah Volunteer Fire Company; and

WHEREAS, the State of Connecticut has amended General Statute §12-81w with Public Act 
16-99 extending property tax relief for retired volunteer firefighters, fire police officers and 
emergency medical technicians; and

WHEREAS, the Town wishes to extend property tax relief to retired volunteer firefighters, fire 
police officers and emergency medical technicians.

NOW THEREFORE, BE IT ORDAINED BY THE LEGAL VOTERS OF THE TOWN 
OF BOZRAH IN LAWFUL TOWN MEETING DULY ASSEMBLED THAT THE 
FOLLOWING ORDINANCE BE ESTABLISHED BY THE TOWN OF BOZRAH:

Section 1. Residents of the Town of Bozrah who meet the following requirements and are 
active or retired members (hereinafter “member” or “members”) of the Bozrah Volunteer Fire 
Company (hereinafter “Company”) shall be eligible for a maximum of $1,000.00 property tax 
abatement each year. The formula for computing an individual member’s tax abatement and 
eligibility shall be as follows:

A. For Active Members

An active member is a member participating in the delivery of emergency services and must be 
in good standing as defined within the Bozrah Volunteer Fire Company By-Laws, and must meet 
the following requirements:

1. Attending a minimum of 25% of the year’s emergency calls and meets the training 
requirements as prescribed by the By-laws of the Company (both calculated from 
January 1 – December 31 of each year) entitles the member to a base of $500.00 tax 
abatement; and

2. A member that is certified by the State of Connecticut at or above the level of 
Firefighter 1, Emergency Medical Responder, or Advanced Fire Police Officer (only 
those so appointed by the Bozrah Fire Chief) shall be eligible for an additional 
$250.00 for each category of certification achieved. This amount may be cumulative, 
but the total tax abatement to an individual may not exceed the statutory limit of 
$1,000.00 for any year. A member that does not meet the base requirements of 
Section 1 of this subsection shall not be eligible for any tax abatement for that year 
regardless of certifications.
B. For Retired Members

Retired members of the Bozrah Volunteer Fire Company are considered members that do not actively participate in the delivery of emergency services and are defined by the Company By-Laws as either a Club or Life Club member. Retired members shall be eligible to receive a property tax abatement to the highest level of certification achieved during their years of service for a maximum of $1,000.00. Retired members must meet the following requirements:

1. Completed a minimum of 25 years of volunteer services as an active member with the Bozrah Volunteer Fire Company;
2. Be a Club or Life Club member in good standing as defined within the Company By-Laws;
3. Be a minimum of sixty (60) years of age; and
4. Submit a request in writing to the Bozrah Volunteer Fire Company stating that they wish to receive the property tax abatement.

The Fire Chief of the Bozrah Volunteer Fire Company shall submit a notarized list of all eligible members, as well as their respective level of tax abatement, to the Tax Collector no later than March 1st to be eligible for a tax abatement for the following October 1st Grand List.

Any other person specifically defined by General Statute §12-81w and Connecticut Public Act 16-99 who is not a member of the Bozrah Volunteer Fire Company but is a resident of the Town may be eligible for a maximum of $1,000.00 property tax abatement if approved by the Board of Selectman.

This ordinance shall only be applicable to residential owner-occupied real property and personally-owned personal property. Commercial property and non-owner occupied investment property of members and eligible persons shall not be covered by this ordinance.

Any eligible member or person who has a tax liability that is less than their permitted amount of tax abatement under this ordinance shall not be entitled to or receive any funds or credits for the difference between the tax liability and the permitted abatement.

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. If any provision of this ordinance or the application thereof to any person or circumstances is held to be invalid, such invalidity shall not affect other provisions or applications of any other part of this ordinance that can be given effect without the invalid provisions or applications; and to this end, the provisions of this ordinance and the various applications thereof are declared to be severable.

Section 5. This ordinance shall be effective fifteen (15) days after publication thereof in a newspaper having substantial circulation in the Town of Bozrah.
AN ACT INCREASING THE PROPERTY TAX ABATEMENT FOR CERTAIN FIRST RESPONDERS.

Be it enacted by the Senate and House of Representatives in General Assembly convened:

Section 1. Section 12-81w of the general statutes is repealed and the following is substituted in lieu thereof (Effective July 1, 2019):

The legislative body of any municipality may establish, by ordinance, a program to provide property tax relief for a nonsalaried local emergency management director, any individual who volunteers his or her services as a firefighter, fire police officer, as defined in subsection (a) of section 7-308, emergency medical technician, paramedic, civil preparedness staff, active member of a volunteer canine search and rescue team, as defined in section 5-249, active member of a volunteer underwater search and rescue team, or ambulance driver in the municipality, or any individual who is a retired volunteer firefighter, fire police officer or emergency medical technician and has completed at least twenty-five years of service as a volunteer firefighter, fire police officer or emergency medical technician in the municipality. Such tax relief may provide either (1) (A) for the period commencing July 1, 2019, and ending June 30, 2021, an abatement of up to one thousand five hundred dollars in property taxes due for any fiscal year, and (B) on and after July 1, 2021, an
Substitute House Bill No. 5125

abatement of up to two thousand dollars in property taxes due for any fiscal year, or (2) an exemption applicable to the assessed value of real or personal property up to an amount equal to the quotient of one million dollars divided by the mill rate, in effect at the time of assessment, expressed as a whole number of dollars per one thousand dollars of assessed value. Any ordinance may authorize interlocal agreements for the purpose of providing property tax relief to such volunteers who live in one municipality but volunteer or volunteered their services in another municipality.

Approved June 28, 2019
AN ORDINANCE OF THE TOWN OF BOZRAH, CONNECTICUT, PROVIDING FOR
TAX ABATEMENTS FOR ACTIVE AND RETIRED MEMBERS OF THE BOZRAH
VOLUNTEER FIRE COMPANY, EMERGENCY MEDICAL RESPONDERS AND
ADVANCED FIRE POLICE OFFICERS

WHEREAS, the Town of Bozrah (hereinafter "Town") is a duly organized municipality under the
laws of the State of Connecticut; and

WHEREAS, the Town has adopted an ordinance pursuant to General Statute §12-81w to provide
property tax relief to members of the Bozrah Volunteer Fire Company; and

WHEREAS, the State of Connecticut has amended General Statute §12-81w with Public Act 169-
99-36 extending property tax relief for retired volunteer firefighters, fire police officers and
emergency medical technicians increasing the amount of tax relief that may be given; and

WHEREAS, the Town wishes to extend increase the property tax relief to retired volunteer
firefighters, fire police officers and emergency medical technicians.

NOW THEREFORE, BE IT ORDAINED BY THE LEGAL VOTERS OF THE TOWN OF
BOZRAH IN LAWFUL TOWN MEETING DULLY ASSEMBLED THAT THE
FOLLOWING ORDINANCE BE ESTABLISHED BY THE TOWN OF BOZRAH:

Section 1. Residents of the Town of Bozrah who meet the following requirements and are
active or retired members (hereinafter "member" or "members") of the Bozrah Volunteer Fire
Company (hereinafter "Company") shall be eligible for a maximum of $1,050.00 property tax
abatement each fiscal year until June 30, 2021, and then shall be eligible for a maximum of
$2,000.00 property tax abatement for any fiscal year starting on or after July 1, 2021. The formula
for computing an individual member’s tax abatement and eligibility shall be as follows:

A. For Active Members

An active member is a member participating in the delivery of emergency services and must be in
good standing as defined within the Bozrah Volunteer Fire Company By-Laws, and must meet the
following requirements:

1. Attending a minimum of 25% of the year’s emergency calls and meets the training
requirements as prescribed by the By-laws of the Company (both calculated from
January 1 – December 31 of each year) entitles the member to a base of $500.00 tax
abatement; and

2. A member that is certified by the State of Connecticut at or above the level of
Firefighter 1, Emergency Medical Responder, or Advanced Fire Police Officer (only
those so appointed by the Bozrah Fire Chief) shall be eligible for an additional $250.00
for each category of certification achieved. This amount may be cumulative, but the
total tax abatement to an individual may not exceed the statutory limit of $1,950.00
for any fiscal year until June 30, 2021, and then may not exceed the statutory limit of
$2,000.00 for any fiscal year starting on or after July 1, 2021. A member that does not
meet the base requirements of Section 1 of this subsection shall not be eligible for any tax abatement for that year regardless of certifications.

B. For Retired Members

Retired members of the Bozrah Volunteer Fire Company are considered members that do not actively participate in the delivery of emergency services and are defined by the Company By-Laws as either a Club or Life Club member. Retired members shall be eligible to receive a property tax abatement to the highest level of certification achieved during their years of service for a maximum of $1,9500.00 for any fiscal year until June 30, 2021, and then for a maximum of $2,000.00 for any fiscal year starting on or after July 1, 2021. Retired members must meet the following requirements:

1. Completed a minimum of 25 years of volunteer services as an active member with the Bozrah Volunteer Fire Company;
2. Be a Club or Life Club member in good standing as defined within the Company By-Laws;
3. Be a minimum of sixty (60) years of age; and
4. Submit a request in writing to the Bozrah Volunteer Fire Company stating that they wish to receive the property tax abatement.

The Fire Chief of the Bozrah Volunteer Fire Company shall submit a notarized list of all eligible members, as well as their respective level of tax abatement, to the Tax Collector no later than March 1st to be eligible for a tax abatement for the following October 1st Grand List.

Any other person specifically defined by General Statute §12-81w and Connecticut Public Act 169-99-36 who is not a member of the Bozrah Volunteer Fire Company but is a resident of the Town may be eligible for a maximum of $1,9500.00 property tax abatement for any fiscal year until June 30, 2021, if approved by the Board of Selectmen, and then shall be eligible for a maximum of $2,000.00 property tax abatement for any fiscal year starting on or after July 1, 2021, if approved by the Board of Selectmen.

This ordinance shall only be applicable to residential owner-occupied real property and personally-owned personal property. Commercial property and non-owner occupied investment property of members and eligible persons shall not be covered by this ordinance.

Any eligible member or person who has a tax liability that is less than their permitted amount of tax abatement under this ordinance shall not be entitled to or receive any funds or credits for the difference between the tax liability and the permitted abatement.

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. If any provision of this ordinance or the application thereof to any person or circumstances is held to be invalid, such invalidity shall not affect other provisions or applications of any other part of this ordinance that can be given affect without the invalid provisions or
applications; and to this end, the provisions of this ordinance and the various applications thereof are declared to be severable.

Section 5. This ordinance shall be effective fifteen (15) days after publication thereof in a newspaper having substantial circulation in the Town of Bozrah.
TOWN OF BOZRAH

Pending Projects

• Gilman, Thomas Road/ Stanton Hill Road Extension (extensive coordination effort ongoing with Gilman Brothers- Budgeted $165,000

• Bridge abutment and embankment repairs at Stanton Hill Road Extension (DOT Inspection requirement-ongoing) NOT BUDGETED

• DPW Pole Barn 30’ x 80’ (initial layout completed) and roofing and siding replacement to Old Dog Pound complex- Budgeted $35,000

• Maples Farm Homestead- Porch decking purchased, ready for Spring installation, specialized skill level required for installation.

• Senior Center bathroom (One of two needing remodeling)- Budgeted- $8,500
TOWN OF BOZRAH

DPW DUTIES PROPOSAL

• Plan, coordinate and assign daily work assignments to DPW personnel
• Plowing (unlimited) and be responsible for call-out and sand/salt supplies
• OSHA- Deficient in on-going in-service updating records and in-house spot-checking for compliance
• Monitor seasonal towns buildings conditions and maintenance requirements
• Bozrah Rural Cemetery
• Transfer Station- collect and prepare necessary site information to complete new State reporting requirements
• Seasonal groundskeeper position
COMPENSATION PROPOSAL

$575/Week × 52 weeks $29,900
Based on 24 hour week $23.95/hour

Financial Impact:
$29,900

-3,900 Back out Foreman Stipend
26,000

-4,250 Back out ½ Seasonal worker line
$21,750 NOTE: $17,000-19,000 has been returned for the
last two FY = NO NEW MONEY

TO FINISH THIS FISCAL YEAR:
32 weeks × $575/Week = $18,400